Advising Sheet for Secondary Education Minor
Checklist for Teacher Licensing - Secondary Education (6-12)

1. Declare major in teaching content area; declare minor in secondary education. Get a major and minor advisor.

2. Follow secondary education check sheet and course scheduling template to complete academic requirements as recommended

**Freshman, Sophomore years**

3. Take/pass one of the following options – a, b, or c
   a. Praxis I: Math score of 178 required (Available by appointment throughout U.S. at Prometric Testing Centers) and take/pass VCLA.
   b. Praxis I: Reading, Writing, Math – combined scores of 532 (by appointment at Prometrics). Students who choose option b. may postpone VCLA to later date but it is required for licensing.
   c. Exempt if you have SAT scores of 1100 (combined verbal and math) and at least 530 in both math and verbal sections or ACT minimum scores (listed on next page). Contact Mrs. Pendergraft to verify status.

4. Apply for admission to the Teacher Preparation Program (TPP). **All students must be admitted to TPP before they can apply to student teach.** Requires:
   - GPA of 2.50 or above*
   - Grades of C- or above on Content Courses and Education Core Courses (B- or above on all Field Experiences). Any content or education course grade below requirements must be repeated.
   - Passing test scores on VCLA & Praxis I: Math OR combined test scores on Praxis I: Reading, Writing, and Math of 532.

Applications available on-line www.lynchburg.edu/school-education-and-human-development/student-teaching, and are due March 20 for spring reviews or November 1 for fall reviews.

**Junior Year/Fall of Senior Year**

5. Complete all major and related minor course requirements with grades of C- or above. (B- or above on all Field Experiences) Any content or education course grade below requirements must be repeated.


7. Take Praxis II: Content Knowledge in teaching subject, available in alternative months in traditional format. Testing information and registration at www.ets/praxis.org. Praxis II must be taken before student teaching and must be passed for licensing.

8. Apply to student teach one semester before planned participation. Application deadline for spring student teaching is **September 15**; application deadline for fall is **February 1**. **Late or incomplete applications are not accepted.** All requirements must be met by application deadlines.

   Admission requirements:
   - Prior admission to TPP
   - Overall GPA of 2.50 or above*
   - Major GPA of 2.75 or above with grades of C- or above major content and secondary education courses (B- or above on all Field Experiences)*

Application form available on line at www.lynchburg.edu/school-education-and-human-development/forms
2013-14 LYNCHBURG COLLEGE GOVERNING CATALOGUE
Advising Sheet for Secondary Education Minor

Students preparing to teach at the secondary level (6-12) will complete an approved major in a teaching discipline. These students will have a faculty advisor in their major who supervises completion of general education and major requirements.

NOTE: Students seeking teaching endorsements in certain disciplines indicated below must take the following related courses:

- **English**: Oral communication course; ENGL 315 (English Grammar), ENGL 314 (History of the English Language), and ENGL 317 (Teaching Writing)
- **Social Studies**: Major in History plus 18 hours in Political Science OR Major in Political Science plus 18 hours in History; 6 hours in geography and 6 hours in economics.
- **Music**: Consult the music education (vocal or instrumental) sections of the catalogue and review with advisor.
- **Physical Education**: Consult the Health and Physical Education section of the catalogue and review with advisor.
- **Foreign Language**: SPAN 470 or FREN 470 (Methodology of Teaching Foreign Languages)

### Secondary Education Professional Preparation Minor

<table>
<thead>
<tr>
<th>Required Core Courses (FR, SO; prerequisites for all professional level courses)</th>
<th>Hours</th>
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<tbody>
<tr>
<td>EDUC 101: Education and Related Professions</td>
<td>3</td>
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<tr>
<td>PSYC 245: Human Development</td>
<td>3</td>
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<tr>
<td>EDUC 201: Classroom Management in the Instructional Context</td>
<td>3</td>
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<tr>
<td>EDUC 202: Field Experience I</td>
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</tbody>
</table>

*(Licensure Track: Application to TPP submitted upon completion of core)*

<table>
<thead>
<tr>
<th>Professional Courses (take EDUC 351, 352, 444 the semester prior to student teaching)</th>
<th>Hours</th>
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<tbody>
<tr>
<td>EDUC 351: Content Reading</td>
<td>3</td>
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<tr>
<td>EDUC 352: Teaching Middle/Secondary School</td>
<td>3</td>
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</tbody>
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*(Licensure Track: Application to Student Teaching)*

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<tbody>
<tr>
<td>EDUC 444: Field Experience II (352 is pre- or co- requisite)</td>
<td>2</td>
</tr>
<tr>
<td>EDUC 447: Student Teaching (6 – 12)</td>
<td>11</td>
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<tr>
<td>EDUC 448: Student Teaching Seminar</td>
<td>1</td>
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</tbody>
</table>

The School of Education advisor is responsible for supervising the secondary student’s professional preparation program including timely and accurate information and advice on:

- Teacher Preparation Program (TPP) and Student Teaching admission requirements, application procedures, deadlines, and testing requirements - including PRAXIS I and II and the Virginia Communications and Literary Assessment (VCLA)

### Teacher Preparation Program Praxis I Requirements:
Pass Praxis I Math and Pass VCLA OR Pass Praxis I Combined (Reading, Writing, & Math) with a score of 532 OR equivalent score on SAT I (1100 combined verbal and math, with minimum of 530 verbal and 530 math); OR equivalent score on ACT (minimum composite score of 24, with a minimum math score of 22 and a minimum English plus reading score of 46)

### Additional Teacher Licensing Requirements:
- Student Teaching
- Completion of Child Abuse/Neglect Awareness and Reporting Module (if not completed in EDUC 201)
- Complete certification of training in emergency first aid, cardiopulmonary resuscitation, and the use of automated external defibrillators
By end of Sophomore year you should have completed the following core courses:

- EDUC 101  Education and Related Professions (3)
- EDUC 201  Classroom Management in the Instructional Context (3)
- EDUC 202  Field Experience I (1)
- PSYC 245  Human Development (3)

Teacher Licensure Students only:

- Take and pass Praxis I - Math and VCLA OR Praxis I: Reading, Writing, & Math combined
- Apply to Teacher Preparation Program (TPP) spring of sophomore year

Junior - recommended:

<table>
<thead>
<tr>
<th>FALL</th>
<th>SPRING</th>
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<tbody>
<tr>
<td>EDUC 351  Content Reading (3) or (senior fall)</td>
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Senior Recommended:

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<thead>
<tr>
<th>FALL</th>
<th>SPRING</th>
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<tbody>
<tr>
<td>** EDUC 351  Content Reading (3)</td>
<td></td>
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<tr>
<td>** EDUC 352  Teaching Middle/Secondary School (3)</td>
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<tr>
<td>** EDUC 444  Field Experience II (2)</td>
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<tr>
<td>EDUC 447/448  Student Teaching/Seminar (11/1)</td>
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Praxis II, (VCLA) Virginia Communications & Literacy Assessment

Fall: Apply to student teach by September 15

*GPA requirement may be raised to a required 3.0 by new accreditation board.

**EDUC 351, 352 and 444 should be taken during the same semester, preferable the term before student teaching.

Updated 8/8/13