



University of Lynchburg

Institutional Review Board (IRB) for Human Subjects Research

Class Project Waiver of IRB Form

Student projects that are solely classroom directed exercises do not require IRB review if they meet ALL of the criteria listed below. Approval of waiver must be given by IRB prior to students engaging in any human subjects research-related activities. ***After students complete the form, instructors must check the box at the bottom of the form indicating their confirmation of accuracy and responsibility. Instructors should share the completed document with the Director of the IRB for review.***

What is the name of the person completing this form?

Name of student(s):

Name of instructor:

Department:

Course Number and Title:

Semester and Year:

Project Title:

Please provide a brief description of the project (purpose, research design, what participants will be asked to do and what data will be collected from them):

Waiver Requirement Checklist

Student projects that are solely classroom directed exercises do not require IRB review if they meet ALL of the following criteria. You **MUST** include a check next to each box indicating compliance in order for the waiver to be approved.

- The project does not include sensitive topics (e.g. rape, abuse, criminal behavior, etc.).
- The project does not include vulnerable populations such as children or prisoners.
- The data must be recorded anonymously (i.e. no names, social security numbers, or combination of demographics that will allow participants to be identified).
- There will be no use of deception.
- The primary purpose is a learning experience and results will not be published or presented outside of the classroom (i.e. will not be presented at Student Scholar Showcase, at a conference, etc.).
- The project is minimal risk (i.e. no more risk than would be experienced in daily life).
- Data collection will not involve audio taping or videotaping participants.
- Participation is entirely voluntary and will include either written or verbal consent.
- The project is **NOT** part of a thesis, dissertation, or independent research project.

- By checking this box, I certify as the principal instructor that the information provided in this Class Project Waiver is complete and accurate. I understand that I am responsible for training students in the proper conduct of research and protection of human subjects and will monitor this project to ensure ethical conduct.**