ADMISSIONS

APPLICATION DEADLINES

Master’s Programs
July 31–Fall Term
November 30–Spring Term

Doctor of Physical Therapy Program
February 1

Physician Assistant Medicine Program
March 1

Leadership Studies (EdD)
Ongoing review for biennial cohort admissions

MASTER'S DEGREE PROGRAMS

A graduate student may apply to Lynchburg College using the paper application or the online application. Before the admissions committee can consider an application for admission to a degree program, a candidate’s file must be complete in all details.

Due to the rigors inherent in graduate study, the faculty has determined that successful students should possess a combination of strong academic skills and personal maturity. These characteristics cannot be evaluated by any single factor. Therefore, to allow for access of qualified students to the graduate programs at Lynchburg College, the criteria for admission to the programs are based on a multifaceted assessment of the following:

1. a degree application form, including the personal essay focused on career goals;
2. an official transcript documenting receipt of a bachelor’s degree from an institution accredited by a regional accrediting association (and any other undergraduate transcripts reflecting relevant work not reflected on the bachelor’s degree transcript) (Note: For current college seniors, documentation of degree completion must come prior to enrollment.);
3. any relevant graduate studies transcript (if applicable);
4. three letters of recommendation from individuals who are familiar with the academic performance and/or work experience of the candidate;
5. official GRE reports for applicants in the MA in history, MPAM, MEd programs in counselor education, reading and special education programs (specific cut-off scores are not used as the sole criterion for admissions acceptance or denial in these programs); GRE requirement waived for criminal justice leadership, MA music, nonprofit leadership studies, public health, MSAT, MSN, MEd in curriculum and instruction, educational studies, educational leadership, and for science education; GRE requirement waived for students with an undergraduate GPA ≥ 3.0 for MEd in reading and special education; official GMAT or GRE scores required for MBA applicants (with a minimum GMAT equivalent score requirement of 400) (waived for recent LC graduates with a 3.5 cumulative undergraduate grade-point average);
6. a professional portfolio for MA in music candidates;
7. an interview with faculty for the MEd in counseling, MSAT, and MPAM program;
8. for MS in nursing candidates, current unrestricted registered nurse licensure, successful (C or better) completion of prior courses in statistics and health assessment, current CPR certification and health record; and essential functions of nursing (see nursing webpage);
9. admission to the Physician Assistant Medicine program (MPAM) is a multi-faceted process. The admissions process will evaluate a student’s previous academics performance (GPA), prerequisite performance, GRE, clinical healthcare experience, and volunteer efforts, along with an on-campus interview. This will ensure that applicants previous academic performance, maturity, professionalism, and healthcare
experience have provided the necessary knowledge and skills for the applicant to be successful in the physician assistant medicine program, and

10. a $30 non-refundable application fee that is not applied toward college expenses (waived for online application submission).

Degree admission decisions are based on the careful consideration of all required admission components. The focus of the admission review is on an evaluation of an individual’s likelihood of success in one of the College’s graduate programs.

SECOND GRADUATE DEGREE PROGRAMS

Individuals seeking a second graduate degree are subject to the graduate admission requirements as listed above. The GRE or GMAT is used in certain programs as one predictor of success for graduate training at Lynchburg College. Applicants who have demonstrated academic proficiency by previously earning a master’s degree, educational specialist, a doctoral degree, or a professional degree (e.g., JD, MD, DPT) may be exempt from this requirement.

DOCTOR OF PHYSICAL THERAPY PROGRAM

Admission requirements for the DPT program include the following:

1. a completed and signed DPT program application
2. a non-refundable $30 application fee (waived for on-line submission)
3. a short essay (500 or fewer words) about why you have chosen to apply to become a physical therapist
4. a completed Verification of Physical Therapist Observation form verifying 40 hours of observation
5. two additional letters of recommendation, including professional and academic references that indicate your capacity to pursue graduate-level education; one letter must come from a licensed physical therapist.
6. official transcripts of all undergraduate (including verification of BA/BS upon completion) and graduate coursework from institutions previously attended.
7. official score report on the Graduate Record Examination
8. an interview with program faculty may be required

LEADERSHIP STUDIES (EDD)

1. a degree application form
2. a personal essay focused on career goals and emphasizing prior leadership opportunities and experiences
3. a current résumé or curriculum vitae
4. successful completion of a prior master’s degree (Note: A professional postgraduate degree will be considered based on relevance to the leadership studies program.)
5. bachelor’s and master’s degrees official transcripts as well as other relevant graduate coursework
6. one letter of recommendation from an individual in a leadership position representing the applicant’s current employer that supports the applicant’s participation in the program and verifies capacity for successful future leadership
7. two other letters of recommendation from individuals who are familiar with the academic performance and/or work experience of the candidate
8. evidence of strong writing skills as reflected in selected samples of writing from previous graduate programs (e.g., major term paper, master’s thesis), published work, and/or examples of professional work products related to job responsibilities.
9. $30 non-refundable application fee (waived for on-line submission)
10. $300 program deposit (for admitted students) that will be refunded upon program completion.
PHYSICIAN ASSISTANT MEDICINE (DPAM)
A student who matriculated in the LC MPAM program must submit an application for admission into the doctoral physician assistant medicine (DPAM) program. Admission to the DPAM program is contingent upon completion and graduation from the LC MPAM program, completion of all PA professional education, and successful completion of the NCCPA PANCE exam.

GRADUATE CERTIFICATE PROGRAMS
1. a graduate certificate application form
2. official transcripts of relevant coursework undertaken at other institutions including confirmation of receipt of a bachelor’s degree
3. $30 non-refundable application fee that is not applied toward college expenses (waived for online submission)

Note: Students completing a graduate certificate program with a GPA of 3.5 or higher may request a waiver of the GRE requirement if they choose to pursue the related MEd degree.

NON-DEGREE PROGRAMS
Prospective students may apply to take up to six credits at the master’s level as a non-degree student. A candidate’s file for admission as a non-degree student to take coursework for teacher licensure or professional enrichment or to transfer coursework to another institution must be complete and include the following:
1. a non-degree application form;
2. official transcripts of relevant coursework undertaken at other institutions including confirmation of receipt of a bachelor’s degree; and
3. a $30 non-refundable application fee that is not applied toward college expenses (waived for online application submission).

Qualified Lynchburg College seniors will be able to enroll in up to six graduate credits within selected graduate programs (contact the Office of Graduate Studies for further information) in their final semester (i.e., fall, spring, or summer) as undergraduates.

INTERNATIONAL STUDENT ADMISSIONS
All students who completed their undergraduate degree at a non-U.S. institution must submit all application materials as listed on http://www.lynchburg.edu/graduate-studies/international-students including appropriate test scores (including, as applicable, TOEFL or IELTS). Non-residents must submit all application materials at least three months prior to the beginning of the term or semester for which admission is sought.

Lynchburg College requires international students to furnish verification of the BA/BS equivalency of their academic record (e.g., through the World Education Service or the Educational Records Evaluation Service). For students for which the distribution of courses is not essential for admission to, and course planning for, a graduate program, such an analysis must confirm only that the individual received the baccalaureate (BA/BS) degree from his or her home institution and the equivalent quality point average. International students who have graduated with a three-year bachelor’s degree will be considered for admissions to graduate degree programs. In some instances (e.g., teacher licensure, review of program prerequisites, DPT admissions), a course-by-course analysis is required.

Both an official Certificate of Finances and a Verification of Financial Resources are required for all international students who will study on our home campus in Virginia. These must be received prior to Lynchburg College’s assisting a graduate student in acquiring his/her visa. A $300 deposit also is required prior to Lynchburg College’s processing a request for an international student’s visa.