

## EXPENSES

### TUITION AND FEES

Tuition for graduate courses is charged on a per-semester-hour basis with the exception of the Doctor of Physical Therapy, Master of Physician Assistant Medicine, and Doctor of Medical Science tuition, which is charged on a semester basis for the fall, spring, and summer sessions, respectively. With the consent of the instructor, courses may be audited for one-half the regular tuition. Fees are subject to change by the Board of Trustees at its discretion.

Payment of all fees is required by August 1 for the fall semester and by January 2 for the spring semester. Methods of payment include cash, check, MasterCard, VISA, American Express, and Discover.

Failure to satisfy general obligations as well as those incurred for any other fee or fine, will result in interest charges of 1.5 percent per month (18 percent per annum) and may result in denial of class attendance, transcripts, diplomas, and re-enrollment.

The student will bear the cost of any fee(s) required to verify his/her identity or to fulfill requirements for background check.

### TUITION AND FEES - INTERNATIONAL STUDENTS

International graduate students are required to pay a \$9,000.00 non-refundable deposit that will be applied to their expenses, tuition, and fees and must be made within seven days of the student receiving a visa. The deposit is non-refundable under any circumstances.

### DEFERRED TUITION PAYMENT

The University of Lynchburg offers a deferred tuition payment plan for employees of companies and agencies that offer education benefits. Students who are eligible for tuition reimbursement from their employer may enroll under this plan and defer payment of all but their personal portion of the tuition without interest charges up to thirty days after grade reports are issued. Additional information is available from the Business office.

### WITHDRAWAL POLICY

Graduate students are enrolled on a semester basis. A student who withdraws or is separated from the University for any reason prior to the beginning of a semester will receive a credit in full for that semester. If a student withdraws from a course during a regular semester for any reason other than physical disability, refunds are made as follows:

#### **The Fall and Spring sessions tuition refund policy:**

During the first two weeks of the semester	90% of total fees
During the second two weeks	50% of total fees
From the fifth week through the eighth week	25% of total fees
After the eighth week of the semester	No refund

#### **The Summer session tuition refund policy:**

Before first class meeting	– 100% of tuition
After first class meeting, but before third class meeting	– 90% of tuition
After third class meeting, but before fifth class meeting	– 50% of tuition
After fifth class meeting, but before ninth class meeting	– 25% of tuition
After eighth class meeting	– No refund

#### **The J Term tuition refund policy:**

Before first class meeting	– 100% of tuition
After first class, but before second class	– 90% of tuition
After first class, but before fourth class	– 50% of tuition

After third class, but before sixth class – 25% of tuition  
 After fifth class – No refund

**DMSc students only tuition refund policy:**

Weeks one and two	90% of total fees
Weeks three and four	50% of total fees
Weeks five and six	25% of total fees
Week seven and on	No refund

For medical withdrawals, in which students are physically disabled for the remainder of the semester (as certified by a legally qualified physician or surgeon), the refund is 100 percent of the unused portion of total fees (prorated for the semester). For mental and psychological disabilities (as certified by a legally qualified physician, psychiatrist, or surgeon), the refund is 60 percent of the unused portion of total fees (prorated for the semester). Drug abuse or normal pregnancies are not considered physical disabilities for refund purposes. Medical withdrawals are for fall and spring semester only.

**WITHDRAWAL POLICY - INTERNATIONAL STUDENTS**

Refunds will be made as follows:

**First year at the University** No refund

**Remaining semesters at the University**

During the first two weeks of the semester	90% of total fees
During the second two weeks	50% of total fees
From the fifth week through the sixth week	25% of total fees
After the eighth week of the semester	No refund

**REFUND PROCEDURE**

If a credit balance is created on the student’s account, refund of this credit balance must be requested in writing or on a Refund Request form obtained from the cashier’s office. The refund procedure requires a minimum of one week to complete, except at the beginning of each semester when two weeks are necessary. All unpaid charges will be deducted from the amount refunded. Refunds during the winter and summer terms are available only through the second day of the term.

**FINANCIAL AID**

Financial aid is available to qualified full- and part-time graduate students in the forms of state grants and loans. (A half-time load is six semester hours. A full-time load in a graduate degree program is nine hours.) Virginia residents enrolled as full-time graduate students who are pursuing health services programs may qualify for a Virginia Tuition Assistance Grant (VTAG) regardless of financial need. VTAG is a state grant, the amount of which is based on state funding. Application must be made directly to the office of Financial Aid. A strict July 31 application deadline applies.

The Free Application for Federal Student Aid (FAFSA) should be completed and mailed to the Federal Student Aid Programs as soon after October 1 as possible for consideration for need-based financial aid. The preferred deadline for new students is March 1, and the preferred deadline for continuing students is April 1. New students admitted after March 1 should submit the FAFSA as soon as possible to receive consideration for assistance.

The Federal Direct Loan program, administered through the Department of Education, offers student loans. The interest rate is fixed. Money borrowed for educational purposes through the Direct Loan program does not have to be repaid until the student graduates or ceases