
Request to Enroll in Graduate Courses During Final Year

Policy:

Qualified University of Lynchburg seniors will be able to enroll in up to six graduate credits within selected graduate programs in their final year (i.e., fall, spring, or summer) as undergraduates. Note, graduate credits will not be applied towards undergraduate degrees.

Assumptions:

- Students must be registered for all required undergraduate degree program credits needed to complete the undergraduate degree, as certified by the Office of the Registrar.
- Courses, two maximum, may not count toward both degree programs.
- Graduate classes will be taken on a non-degree basis
- Graduate classes cannot be taken P/F.
- If a student is later admitted as a graduate degree student, courses may carry over as applicable to their graduate degree transcript.
- Seniors taking graduate classes must demonstrate significant likelihood of success in graduate courses and likelihood of subsequent degree admission (if successful) based on
 - 3.0 GPA or above
 - Recommendation by, and coordination with, the graduate program coordinator and student advisor
- Courses may be taken **only** in programs that support this policy.
 - MBA, MED Reading, MED Special Education
- Tuition cost
 - Traditional undergraduates – no cost if consistent with total hours allowed by University policy
 - ACCESS: on a per credit basis
 - Any possible financial aid issues are the responsibility of the individual student to discuss/resolve with the University of Lynchburg Financial Aid Office.

Name: _____
(Last) (First) (Middle)

Birth Date: _____ Last 4 SSN: _____

Year/Semester: _____

Course 1: _____

Course 2: _____

Approval of Registrar's Office: _____ Date: _____

Approval of Graduate Program Chair: _____ Date: _____

Please return completed form to:

Office of the Registrar, University of Lynchburg, 1501 Lakeside Drive, Lynchburg, Virginia 24501-3199
