



PASS/FAIL FORM

Regulations:

Any degree seeking student in good standing who has earned more than 55 semester hours of credit (or non-degree student with the approval of the Provost) may elect to receive, as a grade of record in a designated course, a "P" (passing) if work in the course has been at least satisfactory, subject to the following regulations:

1. Departments may designate courses, which are not open to enrollment on a pass/fail basis.
2. All courses taken on a pass/fail basis must be electives. No such course may count in a major or minor nor may it be used to satisfy general education requirements. *Note: This does not rule out taking a course in the major department on a pass/fail basis if the course is not being counted toward major.*
3. A student wishing to enroll in a course on a pass/fail basis must do so no later than the end of the fourth week of the semester, and may opt for a quality-point grade at any time up until graduation.
4. No student may accumulate more than four grades of "P" or enroll in more than two courses for pass/fail credit in any semester.
5. Such courses are included in the computation of a student's course load and total hours just as they would be counted if they were taken under the regular grading system, except that no quality points are assigned for passing grades.
6. Students enrolled on a pass/fail basis are expected to meet the same course standards and requirements as if they were enrolled on a regular grading system.
7. A failure of a pass/fail course is counted in the number of pass/fail courses for which a student is eligible.
8. A passing grade for a pass/fail option will be reported by the instructor as an A, B, C or D for the course grade, but will be recorded by the Registrar as a "P." No quality points accrue and the course is omitted from point average computations; it is included in "hours toward program completion" as indicated on the Academic Record.

Student Information:

Name: _____
(Last) (First) (Middle) Department Course Section

Birth Date: _____ Last 4 SSN: _____

Classification: _____ Major: _____

Semester: FALL WINTER SPRING SUMMER Year: _____

IF MY FINAL GRADE IN THE ABOVE COURSE IS _____ OR BETTER, PLEASE INSERT THE GRADE INSTEAD OF "P" ON MY ACADEMIC RECORD.

SIGNATURE OF STUDENT _____ DATE _____

THE ABOVE-NAMED STUDENT HAS MY APPROVAL TO ENROLL IN THE INDICATED COURSE ON A PASS/FAIL BASIS.

SIGNATURE OF ADVISOR _____