



Fraternity and Sorority Life

CHAPTER ADVISOR DOCUMENTATION

THIS DOCUMENT IS DUE SEVEN (7) DAYS AFTER THE START OF THE SEMESTER

University of Lynchburg Fraternities and Sororities are required to have an on-campus advisor that is actively involved with the undergraduate members of the Chapter he or she advises. The role of the chapter advisor is to provide resources, guide, advise, and support the Executive Officers as well as ensure they are following policies and procedures set forth by the University. The chapter must have at least one on-campus advisor.

Requirements:

1. The on-campus advisor needs to be a full-time faculty or staff member.
2. The chapter officers need to meet with the on-campus advisor at least once per month.
3. Serve as a resource for undergraduate members in regards to college policy, proper methods of programming and development of a vision for the chapter.
4. Assist with scholarship chair(s) to develop a comprehensive academic success program for the chapter.
5. Advise the chapter on best practices regarding high-risk behavior, gender-based violence education, hazing, college, and national policies and procedures.
6. Attend a Fraternity and Sororities Advisors meeting with the Assistant Director of Student Involvement or a member of the Office of Student Activities.
7. Be compliant with the University of Lynchburg training for gender-based violence.
8. Orientation with the Coordinator of Fraternity and Sorority Life prior to taking on the role of campus advisor.

Information

Name: _____ Your Affiliation (if applicable): _____

Title: _____ Name of Chapter: _____

Office/Department: _____

Email: _____ Phone: _____

Emergency Contact (cell phone): _____

Advisor Signature

Date

Chapter President Name

Chapter President Signature