



CAREER DEVELOPMENT & INTERNSHIPS

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# LC Professionalism Plus: Brought to you by Career Development & Internships

**LC PRO+** is a series of workshops, seminars, and programs designed to help students have a job or graduate school of their choice waiting for them upon graduation.

There are three levels of participation: **Bronze** - with basic workshops, seminars, and classes, **Silver** - for developing research and career skills, and **Gold** - to increase professionalism and marketability.

If you would like to receive information about LC Pro+ and work with a Career Development advisor at Lynchburg College, email Scott Robert, Assistant Director of Career Development & Internships at [Robert@lynchburg.edu](mailto:Robert@lynchburg.edu)



## FAQ

**Who** is eligible for LC Pro +?

*Any student that would like to improve on their professional skills and have multiple interactions with employers or graduates school representatives.*

**What** experiences does LC Pro + expose students to?

*A multitude of workshops, seminars, and programs designed to allow a student to create, enhance, and practice skills to promote their marketability.*

**When** are LC Pro + events held?

*This program launches Fall semester of 2016. Events range in time and location throughout the campus, and cater to Lynchburg students' class and activity schedules.*

**Why** should I enroll in LC Pro +?

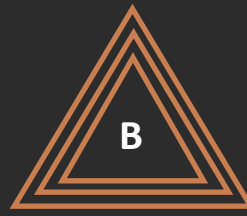
*When interacting with employers and graduate schools we have found that Lynchburg College students have the solid academic abilities for employment, yet need to improve their professional skill set. LC Pro+ prepares students to present themselves in a positive light to exceed employer expectations.*

**How** can I enroll in LC Pro +?

*There are two ways a student can enroll in LC PRO+.*

- 1 – Attend a sanctioned event (Using “Check I’m Here”)*
- 2 – “Self-Enroll” on Moodle course named LC PRO*





## BRONZE LEVEL

- Resume Workshop
- Resume 1 (Basic)
- Cover Letter
- Internship Workshop
- Dress for Success
- How to work a Job Fair/Graduate School Fair
- Career Counseling
- Thank you Letters
- H2H Homecoming
- Creating a HornetLink Profile/searching & using

In order to fulfill BRONZE level – student needs to complete all events listed.





## SILVER LEVEL

- On/Off Campus Job Fair
- Resume 2
- Networking Class/Seminar
- Mocktails
- Mock Interviews – Skype/telephone panel, etc.
- Creating a LinkedIn Profile
- Social Media Branding/ and Online Presence
- Job/Graduate School Search: Life After LC
- GS 305 (Covers Resume 2 & Job/Graduate school search)

In order to fulfill SILVER level – student needs to complete 8 of 9 events listed.





GOLD LEVEL

- Etiquette Dinner
- Official Interview
- Professionalism in the Workplace class
- Site travel (visit employer/grad school)
- H2H attendance
- Internship/Research/Practicum/Clinical/ Student Teaching

In order to fulfill GOLD level – student needs to complete 5 of 6 events listed.



## Services for Employers

You are key to the success of our students. We look forward to working with you in any of the following areas:

- Jobs
- Site Visits
- Job Fairs
- Networking/Mocktail Events
- In-Class Presentations
- Interviews
- Etiquette Dining
- Workplace Attire
- HR Recruiting
- Internships

Contact Scott Robert, at 434.544.8459 or [robert@lynchburg.edu](mailto:robert@lynchburg.edu) if you would like to participate in the LC PRO+ program.

Use our LC [Hornetlink](#) tool to find potential employees.

## Registration for Students

*There are two ways a student can enroll in LC PRO+.*

*1 – Attend any event sanctioned by the LC Career Development & Internships department. Admins will be available at each event to check you in using the “Check I’m Here” app.*