

All graduate studies applicants must answer the following questions:

Have you ever been dismissed or placed on academic or social probation by any institution of higher education? _____
If yes, please attach an explanatory statement.

Have you ever been convicted of any offense other than a minor traffic violation? _____
If yes, please attach an explanatory statement. (Conviction of a felony does not necessarily constitute grounds for denial of admission.)

Are you socially, academically, and financially eligible to return to all colleges and universities in which you were enrolled? _____ *If no, please explain.*

Statement of Purpose for Enrollment *All applicants must complete*

I affirm on my honor that the information submitted on this application is complete and accurate and that if admitted to Lynchburg College I will abide by the regulations, ideals, and principles of the institution. I understand that information gathered during the admissions process will be handled confidentially by the Office of Enrollment Services in a professional manner. Further, I agree that my college grades may be used for statistical studies or sent to my former college for evaluation purposes. I understand that falsification of any information on this application may result in termination of my enrollment.

Applicant's Signature _____ Date ____/____/____

Financial Aid

Typically, students admitted as non-degree students do not qualify for financial aid, although graduate students may qualify for limited aid based on plans for continued degree-seeking status of licensure. Contact the Office of Financial Aid at 434/544-8228 or 800/426-8101 if you have questions about financial planning for your education at Lynchburg College.

Optional: The following information does not affect your admission status and is requested only to aid in the completion of federal, state, and college reports. Please check one for each category.

Gender: Female Male

Are you Hispanic or Latino? Yes No

Please select one or more race categories:

American-Indian or Alaska Native

Asian

Black, African-American

Native Hawaiian or other Pacific Islander

White

Religious Preference: _____

Lynchburg College is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools (1866 Southern Lane, Decatur, Georgia 30033-4097; Telephone number 404/679-4501) to award degrees at the baccalaureate and masters levels.

Lynchburg College does not discriminate on the basis of race, religion, disability, gender, sexual orientation, or national or ethnic origin, and complies with the requirements of the Americans with Disabilities Act.

Available on request is a copy of the Lynchburg College's annual security report, which includes statistics for the previous three years concerning crimes reported as occurring on campus, in off-campus properties owned or controlled by Lynchburg College, and on public property within the same reasonably contiguous geographic area of the institution. The report also includes information about institutional policies concerning campus security, crime prevention, crime reporting, alcohol, drugs, and sexual assault. Copies of the report may be obtained through the College website at www.lyncburg.edu/safetyhandbook.pdf or by contacting the Office of Enrollment Services at 800/426-8101, 434/544/8300, or via email at admissions@lyncburg.edu.



GRADUATE STUDIES PROGRAM

Lynchburg College

Graduate Non-Degree Application

To ensure time for processing and review, applications for graduate study must be completed (including official undergraduate transcripts showing degree conferred) no later than **July 31** (for fall term), **November 30** (for spring term), and **May 1** (for summer term). All graduate non-degree applicants must submit the following:

1. A non-degree application form, complete with signature, verifying that all information supplied is valid.
2. A non-refundable \$30 application fee.
3. Official transcripts from each college attended indicating all college coursework completed. Transcripts must have the official school seal and be sent directly to the Office of Enrollment Services from all the institutions previously attended.
4. Additional materials are required for some non-degree categories. See below for category descriptions.

Note:

- Acceptance as a non-degree graduate student allows for enrollment in a maximum of six credit hours of coursework (with the exception of post-M.Ed. students seeking Counseling licensure).
- Students completing the graduate non-degree application form may not become candidates for a degree unless a formal application for regular undergraduate or graduate admission is submitted and approved.
- Credits earned are not always applicable towards a degree. Once admitted to a degree program, students should consult with their academic advisor to verify the credits that are applicable towards a degree.
- Degree-seeking students have priority in course registration for fall and spring semesters.

Categories of Graduate Non-Degree Admission

Please indicate one of the following choices on your application:

Humanities and the Arts: Applicants who indicate the desired category of pre-M.A. plan to take graduate courses in the areas of English, history, and/or music.

Business: Applicants who indicate the desired category of pre-M.B.A. plan to take graduate courses in business administration.

Education: Applicants who indicate the desired category of pre-M.Ed. plan to take graduate courses in the areas of clinical mental health counseling, school counseling, curriculum and instruction, educational leadership, reading, science education, or special education. Non-degree students may not enroll in courses with the COUN prefix without special permission from the counselor education program coordinator or the instructor of the specific course.

Health Sciences: Applicants who indicate the desired category of pre-M.S. in nursing plan to take graduate courses in nursing.

Counseling Licensure: Applicants who indicate the desired category of counseling licensure, already hold a master's degree in counseling, and plan to pursue further coursework toward licensure.

Teacher Licensure: Applicants who indicate the desired category of teacher licensure plan to pursue coursework required to meet VDOE teacher licensure standards for initial licensure or added endorsements.

Please tear off and retain this page for future reference.

APPLY ONLINE https://apps.lynchburg.edu/apply/non_degree_graduate_application.asp



LYNCHBURG
COLLEGE EST. 1903

Office of Enrollment Services

1501 Lakeside Drive, Lynchburg, VA 24501-3199

800/426-8101 • 434/544-8383 • 434/544-8653 Fax

E-mail: gradstudies@lynchburg.edu • www.lynchburg.edu/GraduateStudies

Graduate Non-Degree Application

Personal Data *(Please print or type)*

Social Security Number _____ - _____ - _____ Date of Birth ____/____/____

Dr. /Mr. /Mrs. /Ms. (circle) _____
(First) (Middle/Maiden) (Last) (Preferred Name)

Other names used at previous institutions _____

Permanent Address _____
(Number and Street) (City) (State) (Zip)

Mailing Address _____
(Number and Street) (City) (State) (Zip)

If mailing address is different than permanent, give inclusive dates _____

State of legal residence _____ Country of citizenship (USA or other) _____

Phone (Home) ____/____/____ (Work) ____/____/____ (Cell) ____/____/____

E-mail _____

Entry Term and Classification

Term you wish to enter Lynchburg College

Fall Spring Summer | Year _____

Please indicate desired focus

Humanities/Arts Business Education Counseling Licensure
 Health Sciences Teacher Licensure Other: _____

Previous Education

Beginning with the most recent, list all colleges/universities* attended, including Lynchburg College:

Name/Location of Institution	Degree	Dates of Attendance
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

* Official transcripts for coursework completed should be directly forwarded from the institution to the Office of Enrollment Services.