

**LYNCHBURG COLLEGE  
INTERNSHIP PROGRAM**



**STUDENT'S MID-POINT SELF-EVALUATION**

Student's Name \_\_\_\_\_ Date \_\_\_\_\_  
 Major \_\_\_\_\_ Semester/Year \_\_\_\_\_  
 Supervisor's Name/Title \_\_\_\_\_  
 Location \_\_\_\_\_

**INSTRUCTIONS:** This instrument is designed for the intern to evaluate his/her performance as an intern. The evaluation should be shared with the site supervisor after completion and before it is returned to the Career Development Center. If you feel that you cannot discuss this evaluation with the site supervisor, please contact your faculty supervisor immediately to discuss the situation. Circle one item in each section that best describes yourself.

	Strongly Disagree	Disagree	Agree	Strongly Agree	N/A
1. I demonstrate a positive attitude on the job.  Comments:	1	2	3	4	5
2. I follow through on work assignments.  Comments:	1	2	3	4	5
3. I produce high quality work.  Comments:	1	2	3	4	5
4. I exemplify confidence and self-assurance.  Comments:	1	2	3	4	5

	Strongly Disagree	Disagree	Agree	Strongly Agree	N/A
5. I am capable of making independent judgments and decisions.  Comments:	1	2	3	4	5
6. I demonstrate the ability to learn new skills and tasks.  Comments:	1	2	3	4	5
7. I take initiative and work independently.  Comments:	1	2	3	4	5
8. I build effective work relationships with other personnel.  Comments:	1	2	3	4	5
9. I produce the expected quantity of work.  Comments:	1	2	3	4	5
10. My attendance and punctuality meet the prescribed standards.  Comments:	1	2	3	4	5
11. I pay attention to personal grooming and neatness of appearance.  Comments:	1	2	3	4	5

	Strongly Disagree	Disagree	Agree	Strongly Agree	N/A
12. I respond positively to supervision.  Comments:	1	2	3	4	5
13. I communicate effectively.  Comments:	1	2	3	4	5
14. I react appropriately when under stress.  Comments:	1	2	3	4	5
15. Overall, my performance meets the expected standards, which have been explained to me.  Comments:	1	2	3	4	5

(You may type your responses to these seven questions on a separate page and attach if you would like).

1. What other projects/activities do you plan to engage in before the end of your internship?
  
2. What aspect of your internship do you find most rewarding? Most challenging?
  
3. Are there aspects of your internship that you find disappointing?

4. What kinds of supervision/guidance are you receiving from your work site supervisor? Is it sufficient for you to meet your goals?
  
5. What kinds of supervision/guidance are you receiving from your faculty sponsor?
  
6. Do you have any suggestions for ways in which your internship experience can become more rewarding and/or help you to achieve your personal and career goals?
  
7. Are there any other issues you wish to address at this point in your internship?

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Student Signature

***Please return this form to the Career Development Center. A copy will be sent to your faculty supervisor.***

Revised: 3/23/03