

CITING PRINT SOURCES

CHICAGO/TURABIAN STYLE

General Rules

1. Citations are arranged in alphabetical order by the last name of the authors.
2. Citations are single spaced with one blank line between entries.
3. Citations begin flush left at the margin. Second and any subsequent lines are indented five spaces.
4. Authors' names are inverted with the given name spelled out if it appears that way in the source.*
5. When there are two or more authors for a single work, only the first one's name is inverted.
6. When two different authors have the same last name, alphabetize by the given name.
7. If there is more than one cited work by a single author, the name appears only in the first citation. Subsequent citations begin with an eight-space line followed by a period. Arrange these entries alphabetical by article title.
8. A work with no known author, editor or compiler appears in the list alphabetized by the first title word or first title word following an initial article.
9. All major words in the titles are capitalized
10. Book titles and journal names are put in italics.
11. Article titles and book chapter titles are put in quotation marks.

* In Chicago style do not invert the authors' names. Entries are still arranged in alphabetical order by the last name of the first author or editor for each item.

Books

• *Book with one author*

Author's Last name, First. *Title*. Place of publication: publisher, year of publication.

Johnson, Chalmers A. *Japan, Who Governs?: The Rise of the Developmental State*. New York: Norton, 1995.

• *Book with more than one author:*

Author's Last name, First, and second author's name not inverted). *Title*. Place of publication: publisher, year of publication.

Kerbo, Harold R. and John A. McKinstry. *Who Rules Japan?: The Inner Circles of Economic and Political Power*. Westport, CT: Praeger, 1995.

• *Book with an editor:*

Editor (Last name, First, ed.). *Title*. Place of publication: publisher, year of publication.

Allinson, Gary D. and Yasunori Sone, eds. *Political Dynamics In Contemporary Japan*. Ithaca, NY: Cornell University Press. 1993.

Articles or Chapters in Reference Books or Anthologies

Article author. "title of essay or entry." In *Title of Volume*, edited by editor's name (not inverted) vol number (for multivolume series). pages. Place of publication: Publisher, date of publication.

• *Section or chapter of an anthology*

Dominguez, Jorge I. "Cuban Foreign Policy and the International System." In *Latin America Is the New International System*, edited by Joseph S. Tuchin, and Ralph H. Espach. 183-206. Boulder, CO: Lynne Reinner Publishers, 2001.

• *Article in a subject specific encyclopedia, handbook, or annual yearbook reference work.*

Krauss, Ellis S. "Japan." In *The Encyclopedia of Democracy*. Vol. 2, 663-670. Washington, DC : Congressional Quarterly, 1995.

One source quoted in another or a secondary source. Use only when you are unable to obtain the original source of the desired quote.

Rockwell, George Lincoln. "National Socialism." *White Power* (1967): 116-120. Quoted in Lyman Tower Sargent, ed. *Extremism in America*. New York: New York University Press, 1995.

Magazine and Journal Articles

Spell out the names of the month in full. Do not abbreviate it.

- **Magazine article:**

Do not use volume and issue numbers even if they are given for magazines.

Author's Last name, First. "Article Title." *Magazine Title*, Month day, year, paging.

Judis, John B. "Tokyo Diarist: Rising Sun." *The New Republic*, October 2, 2000, 50.

- **Magazine article with no author:**

"Japan – A Decline in Betting is Bad News for the Government." *Business Week*, November 13, 2000, 30-31.

- **Scholarly journal article** (*The volume number is not italicized and the only abbreviation used is no. for issue number*)

Author's Last name, First. "Article Title." *Journal Title* Volume number, no. issue #. (year):
paging.

McVeigh, Brian. "Linking State and Self: How the Japanese State Bureaucratizes Subjectivity Through Moral Education." *Anthropological Quarterly* 71, no.3 (1998): 125-139.

Newspaper articles

Unless required by your professor, newspaper articles are not included in the Bibliography, but rather cited in a foot note or reference note or full information is written into the text of the paper. If required by your professor, use the format given here that follows the basic rules of the Chicago style.

The headline of the article is considered the title.

If the name of the city is not part of the newspaper title, give this information in parentheses following the newspaper title (the city is not italicized).

- **Article with author byline credit:**

Author's last name, First name. "Article Title." *Newspaper Title* (location), Month day, year, section page number.

French, Howard W. "Woman Who May Lead Japan Is New Face with Old Name." *New York Times*, April 5, 2001, A8.

- **Article with no author (byline):**

"Japan Finances 'Catastrophic,' Minister Says." *Star-Tribune Newspaper of the Twin Cities* (Minneapolis-St. Paul), March 9, 2001, D3.

Sources consulted in preparing this handout:

The Chicago Manual of Style. 15th ed. Chicago: The University of Chicago Press, 2003.

Turabian, Kate. *A Manual for Writers of Term Papers, Theses, and Dissertations*. 7th ed. Chicago: University of Chicago Press, 2007.