

**2011–12**

***The Praxis Series***™

Information

BULLETIN

[www.ets.org/praxis](http://www.ets.org/praxis)

***It's Fast, It's Easy!***  
Register Online for  
*The Praxis Series*™ Tests.

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The policies and procedures explained in this *Bulletin* are effective only for the 2011–12 testing year (September 1, 2011, through August 31, 2012) and supersede previous policies and procedures. The fees, terms, and conditions contained in this *Bulletin* are subject to change. Educational Testing Service is dedicated to the principle of equal opportunity, and its programs, services, and employment policies are guided by that principle. Copyright © 2011 by Educational Testing Service. All rights reserved. ETS, the ETS logo, LISTENING. LEARNING. LEADING., GRE, PRAXIS I, PRAXIS II, PRAXIS III, PPST, TOEFL, and TSE are registered trademarks of Educational Testing Service (ETS) in the United States and other countries. PRAXIS and THE PRAXIS SERIES are trademarks of ETS. Prometric is a registered trademark of Prometric, Inc. Other products, services, and brand names mentioned herein may be registered trademarks of their respective owners.

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**REGISTRATION AND APPOINTMENT SCHEDULING**

**Computer-Delivered** 

**PRAXIS I®** Pre-Professional Skills Tests (PPST®)  
 cPPST Reading (5710)  
 cPPST Writing (5720)  
 cPPST Mathematics (5730)

**PRAXIS II®** Subject Assessments The following Praxis II tests are available in computer-delivered format:

Currently Available

**Elementary Education: Content Knowledge (5014)**

**Elementary Education: Curriculum, Instruction and Assessment (5011)**

**French: World Language (5174)**

**German: World Language (5183)**

**Spanish: World Language (5195)**

Coming Soon

**Elementary Education: Instructional Practice and Applications (5015) available November 2011**

**Middle School: Content Knowledge (5146) available November 2011**

**Middle School: English Language Arts (5049) available November 2011**

**Middle School: Multiple Subjects (5141, subtests: 5142, 5143, 5144, 5145) available November 2011**

**Middle School: Social Studies (5089) available November 2011**

**Reading Across the Curriculum: Elementary (5201) available November 2011**

**Reading for Virginia Educators: Elementary and Special Education (5306) available November 2011**

**Reading for Virginia Educators: Reading Specialist (5304) available November 2011**

**Special Education: Core Knowledge and Mild to Moderate Applications (5543) available November 2011**

**Special Education: Core Knowledge and Severe to Profound Applications (5545) available November 2011**

**Teaching Reading (5204) available November 2011**

**Education of Young Children (5021) available December 2011**

**Elementary Education: Multiple Subjects available December 2011**

**Interdisciplinary Early Childhood Education (5023) available December 2011**

**Pre-Kindergarten Education (5531) available December 2011**

Additional computer-delivered tests will be available later in the 2011-2012 testing year. Please visit the Praxis website for updates.

• **United States, U.S. Territories\*, and Canada**

• **WEB** Register for the Praxis Computer-delivered Tests online at [www.ets.org/praxis](http://www.ets.org/praxis) using a credit or debit card. See "Preferred Forms of Payment" on page 9 for credit/debit card information.

• **PHONE** If paying by credit or debit card, you can register by calling Prometric Candidate Services at 1-443-751-4859, or 1-800-853-6773, or by calling the test center directly. A list of test centers can be found on the ETS website at <http://etsis4.ets.org/tcenter/tcenter.jsp>. See "Preferred Forms of Payment" on page 9 for credit/debit card information.

• **MAIL** If you are paying by check, money order, or U.S. Postal Service money order, complete the Computer-Delivered Test Authorization Voucher Request form on page 20 of this Bulletin. This form can also be downloaded from the Praxis website at [www.ets.org/praxis](http://www.ets.org/praxis). Please allow three (3) weeks from receipt by ETS for processing.

*After you receive the voucher in the mail, you must schedule your test appointment by calling Prometric Candidate Services at 1-443-751-4859 or 1-800-853-6773 within ninety (90) days from the date of the voucher.*

\*Includes Guam and U.S. Virgin Islands only

**Paper-Delivered** 

• **PRAXIS I®** Pre-Professional Skills Tests (PPST)  
 Reading (0710)  
 Writing (0720)  
 Mathematics (0730)

• **PRAXIS II®** Subject Assessments Most Praxis II tests are available in paper-delivered format

• **WEB** Register for the Praxis Paper-delivered Tests online at [www.ets.org/praxis](http://www.ets.org/praxis) using a credit or debit card. See "Preferred Forms of Payment" on page 9 for credit/debit card information.

• **MAIL** If you are paying by check, money order, or U.S. Postal Service money order, complete the paper-delivered registration form located on the Praxis website at [www.ets.org/praxis](http://www.ets.org/praxis). Registration code lists are also available on the Praxis website. Test dates and registration deadlines are on the back cover of this Bulletin. Please allow three (3) weeks from receipt by ETS for processing. Be sure to send your completed registration form and payment to the address on the form as directed depending upon whether you are paying by paper check or are providing credit or debit card information.

For Monday testing requests, see page 10.

For mail-in registrations, if ETS is unable to assign you to a test center within 125 miles of your requested choices, you will be notified of your options.

## PRAXIS™ AT A GLANCE (continued)

If you register by mail or reregister by phone, you should receive your admission ticket at least one week prior to your scheduled test date. (You may also print your admission ticket via your online *Praxis* account.) If there is an error on your ticket, please make the changes using the correction form attached to the ticket. Ticket corrections can either be mailed to ETS or turned in at the test center. You may also e-mail your corrections to ETS at [praxis@ets.org](mailto:praxis@ets.org). Please refer to the General Inquiries number on *page 8* if you do not receive an admission ticket (if you registered by mail or phone) or if you lose your ticket. If you register online, you **must**

print your own admission ticket. If there is an error on the ticket you print, you can make changes to your personal information online. To change any other information, please contact customer service at 1-800-772-9476 (U.S., U.S. Territories, and Canada) or 1-609-771-7395 for all other locations. Please note that all requests must be received by ETS prior to the test date.

If you reregister for a test before you know the results of a prior test, and subsequently receive a passing score for that test, you will automatically receive a full refund of your test fees.

### TEST TAKERS WITH DISABILITIES

- ▶ ETS is committed to serving test takers with disabilities by providing services and reasonable accommodations that are appropriate given the purpose of the test. Nonstandard testing accommodations are available for test takers with disabilities who meet ETS requirements. If you are requesting nonstandard testing accommodations, **you must register by mail through ETS and have your accommodations approved prior to testing.**
- ▶ The 2011–2012 *Bulletin Supplement for Test Takers with Disabilities* for GRE®, TOEFL®, TSE®, and *The Praxis Series*™ tests contains contact information, registration procedures, and forms. The *Supplement* should be used in conjunction with the information in this *Bulletin*, and registration form(s) on the *Praxis* website. To request a copy of the *Supplement*, contact *Praxis* Disability Services. See “Disability Services” on *page 8*. The *Supplement*, *Bulletin*, and registration materials can also be downloaded from the *Praxis* website.
- ▶ To request a large-print copy of this *Bulletin* and the 2011–2012 *Bulletin Supplement for Test Takers with Disabilities* for GRE, TOEFL, TSE, and *The Praxis Series* tests, contact *Praxis* Disability Services. See “Disability Services” on *page 8*.

### TEST PREPARATION MATERIAL

ETS is committed to helping you do your best on the *Praxis* tests by offering a variety of test preparation materials. ETS offers both free and affordably priced resources to help you study effectively and reduce anxiety. To see all test preparation materials available, see the back cover of this *Bulletin* or visit the *Praxis* website at [www.ets.org/praxis/prepare](http://www.ets.org/praxis/prepare).

- ▶ Free **Test at a Glance** (TAAG) publications includes detailed test descriptions, sample questions with answers and explanations, and scoring guides for constructed-response questions to help you understand the criteria against which your responses will be evaluated.
- ▶ **General Information and Study Tips** and **Reducing Anxiety** publications are available for free on the *Praxis* website. These publications provide an overview that introduces the *Praxis* tests, explains how and what they measure, and provide information about the types of questions and tips for how to prepare for them.
- ▶ **Webinars** and **Computerized Testing Day Videos** are available online to provide insight into *Praxis* assessments to help you prepare for test day.
- ▶ **Study Guides** and **Practice Tests** are available for purchase for most tests. *Study Guides* contain sample questions with an answer key and additional information about the test. *Practice Tests* are full-length tests that were previously administered by ETS, and include the correct answers and category for each question, along with score conversion tables.
- ▶ Interactive Test Preparation including **Interactive Practice Tests**, **A Study Plan on Demand** and **Online Tutorials** are available for purchase for digital learners who prefer to work on-screen. Check out the latest offerings at [www.ets.org/praxis/interactive](http://www.ets.org/praxis/interactive).

### ETS RECOGNITION OF EXCELLENCE

- ▶ The ETS Recognition of Excellence Award program was created to honor and encourage exceptional individual performance on select *Praxis II* tests. Candidates who achieve the target scaled-score on selected *Praxis II* tests will receive a certificate from ETS, and the award will be noted on all *Praxis* score reports. Visit [www.ets.org/praxis](http://www.ets.org/praxis) for a list of tests, target scaled-scores, and additional information.

### ON TEST DAY

- ▶ For computer-delivered testing, report to the test center at least thirty (30) minutes prior to your appointment. Please view the Test at a Glance (TAAG) document to learn the test length. If you are taking a computer-delivered test, please plan to be at the test center for an additional 30 minutes.
- ▶ For paper-delivered testing, please refer to the Test Day Schedule shown on the following page. If you arrive late, you may not be admitted, and your registration and test fees will be forfeited.
- ▶ Review the ID Requirements on *pages 12–14* and take the required documents with you. Without the required ID documents, you will not be permitted to test.
- ▶ Please note: possession of or use of telephones, cell phones, BlackBerry devices, PDAs, or other electronic or photographic devices is prohibited in the test center and will result in your dismissal from the test, forfeiture of your registration and test fees, and cancellation of your scores by ETS even if dismissal is not enforced on the day of the test.

**TEST DAY SCHEDULE FOR PAPER-DELIVERED TESTS**  
All times except for reporting times are approximate.

7:30 a.m.	<b>Report for Session 1.</b>	10:45 a.m.	<b>Report for Session 2.</b>
9:30 a.m.	Individuals taking only one 1-hour test in Session 1 are dismissed.	12:30 p.m.	Individuals taking only one 1-hour test in Session 2 are dismissed.
10:30 a.m.	Individuals taking all other tests in Session 1 except for Teaching Foundations, Reading for Virginia Educators, and Braille Proficiency are dismissed.	1:30 p.m.	Individuals taking all other tests in Session 2 are dismissed.

**For other important information regarding the test day, see:**

- ▶ Identification (ID) Requirements (pages 12–13)
- ▶ Test Center Procedures and Regulations (pages 14–15)
- ▶ Cancellation of Scores by You (page 17)

## ABOUT THE PRAXIS SERIES™ PROGRAM

### Two Types of Assessments

The *Praxis Series* assessments correspond to two key milestones in your development as a teacher:

- ▶ entering a teacher training program
- ▶ obtaining a license to teach

**Praxis I Pre-Professional Skills Tests (PPST®)** are designed to be taken early in your college career and measure basic skills in reading, writing, and mathematics. The PPST® tests in Reading and Mathematics are composed of multiple-choice questions only. The Writing test includes both multiple-choice questions and an essay section. The assessments are available in both paper-delivered and computer-delivered formats. See the section “Computer-Delivered Tests” in the next column for more detailed information about taking a *Praxis* test on computer.

**Praxis II Subject Assessments** measure your content knowledge of the subjects you will teach. *Praxis II* tests are offered in both paper-delivered and computer-delivered formats; however, not all tests are offered in both formats. Please see the section “Computer-Delivered Tests” on page 7 for details on which *Praxis II* tests are available on computer. The *Praxis II* Subject Assessments in paper-delivered format include:

- ▶ **Subject Assessments.** These assessments measure your general and subject-specific teaching skills and knowledge. These tests feature multiple-choice and constructed-response items.

- ▶ **Principles of Learning and Teaching (PLT) Tests.** These assessments measure your general pedagogical knowledge at four grade levels: Early Childhood, K–6, 5–9, and 7–12. These tests feature constructed-response and multiple-choice items.
- ▶ **Teaching Foundations Exams (TFE).** These assessments measure pedagogy in four areas: multi-subject (elementary), English Language Arts, Mathematics, and Science. These tests feature constructed-response and multiple-choice items.

*Praxis I* and *Praxis II* paper-delivered tests are one, two, or four hours in length. You may take any combination of tests that fits the schedule shown below.

**Please note:** All *Praxis I* and *II* exams are administered in English only.

TEST SCHEDULE FOR PAPER-DELIVERED TESTS		
<b>Session 1</b>		
One 2-hour test or One 2 1/2-hour test or One 3 1/2-hour test or One 4-hour test	<b>OR</b>	One or Two 1-hour tests
<b>Session 2</b>		
One 2-hour test	<b>OR</b>	One or Two 1-hour tests

### Computer-Delivered Tests

#### Praxis I Pre-Professional Skills Tests

Praxis I Computer-Delivered Pre-Professional Skills Tests (PPST) are computer-delivered tests in Reading, Mathematics, and Writing. The Writing test includes an essay section. The use of calculators for the Mathematics test is prohibited.

The computer-delivered PPST tests in Reading, Mathematics, and Writing are offered as single tests or a combined test that is delivered in a single testing session. The combined test consists of four separately timed sections: Reading, Mathematics, multiple-choice Writing, and essay Writing. An optional 15-minute break is offered between the Mathematics and Writing sections of the test. Individual scores will be reported for Reading, Mathematics, and Writing.

During the computer-delivered PPST, all test takers receive the same:

- ▶ Test directions
- ▶ Tutorials on computer use
- ▶ Amount of testing time
- ▶ Question types
- ▶ Distribution of content

The testing session for each computer-delivered PPST test is two (2) hours. A combined test (all 3 tests) is four and a half (4½) hours. This allows time for tutorials and the collection of background information from test takers.

#### Praxis II Subject Assessments

- ▶ Education of Young Children
- ▶ Elementary Education: Content Knowledge
- ▶ Elementary Education: Curriculum, Instruction, and Assessment
- ▶ Elementary Education: Instructional Practice and Applications
- ▶ Elementary Education: Multiple Subjects
- ▶ French: World Language

- ▶ German: World Language
- ▶ Interdisciplinary Early Childhood Education
- ▶ Middle School: Content Knowledge
- ▶ Middle School: English Language Arts
- ▶ Middle School: Multiple Subjects
- ▶ Middle School: Social Studies
- ▶ Pre-Kindergarten Education
- ▶ Reading Across the Curriculum: Elementary
- ▶ Reading for Virginia Educators: Elementary and Special Education
- ▶ Reading for Virginia Educators: Reading Specialist
- ▶ Spanish: World Language
- ▶ Special Education: Core Knowledge and Mild to Moderate Applications
- ▶ Special Education: Core Knowledge and Severe to Profound Applications
- ▶ Teaching Reading

For computer-delivered testing, report to the test center at least thirty (30) minutes prior to your appointment. Please view the Test at a Glance (TAAG) document to learn the test length. If you are taking a computer-delivered test, please plan to be at the test center for an additional 30 minutes to allow time for tutorials and the collection of background information.

# CONTACT INFORMATION

## GENERAL INQUIRIES

### Phone:

1-800-772-9476—U.S., U.S. Territories, and Canada  
1-609-771-7395—all other locations  
Monday–Friday  
8:00 a.m.–7:45 p.m. EST

*Recorded information is available 24 hours a day if you use a touch-tone phone. Phones are busiest weekdays between 11:00 a.m. and 2:00 p.m. EST and all day on Monday.*

### E-mail:

praxis@ets.org

### Website:

www.ets.org/praxis

### Mail:

ETS–The Praxis Series  
PO Box 6051  
Princeton, NJ 08541-6051

*Use this address for general inquiries only. Do NOT mail check payments with registration forms to this address. See the registration form for mailing instructions.*

### Overnight mail:

ETS–The Praxis Series  
Distribution and Receiving Center  
1425 Lower Ferry Road  
Ewing, NJ 08618

### Fax:

1-973-735-0384  
1-609-530-0581

*Include the following information exactly as you entered it on your registration form or answer sheet: name, address, date of birth, test date, Praxis candidate ID number, social security number (if previously supplied), and phone number (U.S. residents only).*

## DISABILITY SERVICES

To obtain information and registration materials, visit *The Praxis Series* website, contact the Office of Disability Services at your educational institution, or phone/mail/fax ETS Disability Services:

### Phone:

1-866-387-8602—U.S., U.S. Territories, and Canada  
1-609-771-7780—all other locations  
Monday–Friday  
8:30 a.m.–5:00 p.m. EST  
TTY: 1-609-771-7714

### E-mail:

stassd@ets.org

### Website:

www.ets.org/praxis/prxdsabl.html

### Mail:

ETS–The Praxis Series  
Disability Services  
PO Box 6054  
Princeton, NJ 08541-6054

### Fax:

1-609-771-7165

## TEST CENTER COMPLAINTS

### Computer-delivered Tests

ETS–The Praxis Series  
Computer-delivered Testing Complaints  
PO Box 6051  
Princeton, NJ 08541-6051  
Fax: 1-609-530-0581

### Paper-delivered Tests

ETS–The Praxis Series  
Test Administration Services  
Mail Stop 34-Q  
Princeton, NJ 08541-6051  
Fax: 1-609-771-7710  
E-mail: praxis@ets.org

*Complaints need to be received in writing no later than 7 business days after the administration. Complaints received after this period will not be accepted.*

*For additional information, see*

- ▶ Registering a Complaint (page 16)

## TEST QUESTION INQUIRIES

If you think there is an error in a test question that affects your response, tell the test administrator as soon as you finish the test, or immediately write to

ETS–The Praxis Series  
Test Question Inquiries  
PO Box 6667  
Princeton, NJ 08541-6667

*In your letter, state the name and address of the center, the test date and name of the test, the number and content of the question, and the section in which it appeared.*

## TEST PREPARATION RESOURCES

### Phone:

1-800-537-3161—U.S., U.S. Territories, and Canada  
1-609-771-7243—all other locations  
Monday–Friday  
8:00 a.m.–7:00 p.m. EST

### Website:

www.ets.org/store.html

### Mail:

ETS–The Praxis Series  
PO Box 6051  
Princeton, NJ 08541-6051

## TEST REFUND REQUESTS

### Computer-delivered Tests

ETS–The Praxis Series  
CBT Refunds  
PO Box 6051  
Princeton, NJ 08541-6051

*For additional information, see*

- ▶ Rescheduling or Canceling a Test Appointment (page 12)
- ▶ Test Fee Refunds (page 12)

### Paper-delivered Tests

ETS–The Praxis Series  
Registration Refund  
PO Box 6051  
Princeton, NJ 08541-6051  
Fax: 1-609-530-0581

## TELEPHONE REREGISTRATION

Paper-delivered tests only 1-800-772-9476—U.S., U.S. Territories, and Canada  
1-800-275-1391 (TTY)  
Monday–Friday  
8:00 a.m.–7:45 p.m. EST

*For additional information, see*

- ▶ Telephone Reregistration (page 11)

## FILE CORRECTIONS

ETS–The Praxis Series  
PO Box 6052  
Princeton, NJ 08541-6052

*For additional information, see*

- ▶ File Corrections (page 11)

## SCORING SERVICES

### Scores By Phone:

1-877-ETS-TEACH (1-877-387-8322)  
U.S., U.S. Territories, and Canada  
1-800-275-1391 (TTY)  
7 days a week  
8:00 a.m.–9:30 p.m. EST  
1-609-771-7395—all other locations  
Monday–Friday  
8:00 a.m.–7:45 p.m. EST

### Additional Score Reports:

1-800-772-9476—U.S., U.S. Territories, and Canada  
Monday–Friday  
8:00 a.m.–7:45 p.m.

These scoring services are only available from a touch-tone phone if you have tested in the past ten (10) years and are paying by credit or debit card (American Express®, Discover®, JCB®, MasterCard®, or VISA®). Note: Any debit/check card branded with one of the five accepted credit card logos can be processed. To verify that your request is completed, wait for confirmation before hanging up. Once your request is confirmed, changes cannot be made.


*Please have the following information ready when you call:*

- ▶ Social Security Number or Candidate ID
- ▶ Test Date
- ▶ Date of Birth

*For additional information, see*

- ▶ Scores By Phone (page 17)
- ▶ Additional Score Reports (page 17)
- ▶ Score Verification/Review Service (page 17)

# REGISTRATION INFORMATION

 **Note:** Some states require a social security number (SSN) in order to process teacher certification paperwork. Check your state's requirements page at [www.ets.org/praxis](http://www.ets.org/praxis) to see if your state requires a SSN with your test score reports. ETS does not require your SSN for its own purposes, but will submit it to your state agency with your test results. Failure to provide your SSN could delay your state's processing of your certification application.

## Fees for Tests and Related Services

### REGISTRATION FEE

#### Paper-delivered tests only

\$50 Registration fee charged once per testing year (September 1–August 31). The registration fee is nonrefundable. See “Test Fee Refunds” on page 12 for exception.

### PRAXIS TEST FEES

#### Computer-delivered PPST Tests

\$80 1 test  
 \$120 2 tests  
 \$160 3 tests  
 \$130 Combined Test

#### Computer-delivered Praxis II Tests

\$125 5021 Education of Young Children  
 \$110 5014 Elementary Education: Content Knowledge  
 \$110 5011 Elementary Education: Curriculum, Instruction, and Assessment  
 \$130 5015 Elementary Education: Instructional Practice and Applications  
 \$150 5031 Elementary Education: Multiple Subjects\*  
     \$50 5032 Elementary Education Multiple Subjects: English Subtest  
     \$50 5033 Elementary Education Multiple Subjects: Math Subtest  
     \$50 5034 Elementary Education Multiple Subjects: Social Studies Subtest  
     \$50 5035 Elementary Education Multiple Subjects: Science Subtest  
 \$140 5174 French: World Language  
 \$140 5183 German: World Language  
 \$120 5023 Interdisciplinary Early Childhood Education  
 \$110 5146 Middle School: Content Knowledge  
 \$125 5049 Middle School: English Language Arts  
 \$150 5141 Middle School: Multiple Subjects\*  
     \$50 5142 Middle School Multiple Subjects: English Subtest  
     \$50 5143 Middle School Multiple Subjects: Math Subtest  
     \$50 5144 Middle School Multiple Subjects: Social Studies Subtest  
     \$50 5145 Middle School Multiple Subjects: Science Subtest  
 \$125 5089 Middle School: Social Studies  
 \$120 5531 Pre-Kindergarten Education  
 \$125 5201 Reading Across the Curriculum: Elementary  
 \$130 5306 Reading for Virginia Educators: Elementary and Special Education  
 \$130 5304 Reading for Virginia Educators: Reading Specialist

\$140 5195 Spanish: World Language  
 \$125 5543 Special Education: Core Knowledge and Mild to Moderate Applications  
 \$125 5545 Special Education: Core Knowledge and Severe to Profound Applications  
 \$125 5204 Teaching Reading

*\*If you are taking the Elementary Education: Multiple Subjects test or the Middle School: Multiple Subjects test, you must take the full test on your initial attempt. If you did not pass one of the individual subtests, you may take just that subtest again for a reduced fee.*

#### Paper-delivered Tests

\$40 each Praxis I (PPST) Tests  
 \$65 each 1-hour multiple-choice Subject Assessments  
 \$80 each 1-hour constructed-response Subject Assessments  
 \$80 each 1-hour combined multiple-choice and constructed-response Subject Assessments  
 \$80 each 2-hour multiple-choice Subject Assessments  
 \$95 each 2-hour constructed-response Subject Assessments  
 \$90 each 2-hour combined multiple-choice and constructed-response Subject Assessments  
 \$90 each Principles of Learning and Teaching (PLT)  
 \$115 each Teaching Foundations Exams  
 \$80 each Reading for Virginia Educators (RVE) Exams

Fees are subject to change without notice. The above amounts are exclusive of any Value Added or similar taxes, which will be added to these amounts, if applicable.

### STATE SURCHARGES PER TEST\*

ETS has been directed by Nevada to collect a \$5 surcharge (per test) from individuals testing at Nevada test centers.

*\* Does not apply to the PPST tests.*

### SPECIAL SERVICES

\$45 Extended registration (Paper-delivered tests)  
 \$75 Emergency registration (Paper-delivered tests)  
 \$45 Test, test center, or test date change (Paper-delivered tests)  
 \$40 each Additional score reports  
 \$15 Test date, test time, or test center change (Computer-delivered tests)  
 \$35 Telephone reregistration (Paper-delivered tests)  
 \$30 Scores by phone (per request)

### SCORE VERIFICATION/REVIEW SERVICE

\$40 Multiple-choice test  
 \$55 Constructed-response test  
 \$55 Combined multiple-choice and constructed-response test  
 \$80 Teaching Foundations Exams (TFE) (SB57)

## Preferred Forms of Payment

- ▶ Credit or Debit Card (American Express®, Discover®, JCB®, MasterCard®, and VISA®). Note: Any debit/check card branded with one of the five accepted credit card logos can be processed. ETS reserves the right to add or remove online payment methods at its own discretion and without notice.
- ▶ Money Order
- ▶ Bank Check
- ▶ U.S. Postal Service Money Order

## Other Payment Policies

- ▶ All fees are stated in U.S. dollars.
- ▶ All payments must be for the full amount.
- ▶ Payments made by check or money order should be made payable to ETS-Praxis.

*If paying by check, please comply with the following:*

- ▶ Bank name and its address should be preprinted on the face of the check.
- ▶ Check must have a preprinted check number.
- ▶ Check must include Candidate or Payee name and address.
- ▶ Check date CANNOT be over 90 days old.
- ▶ Checks missing the preprinted name and address, and checks with typewritten names, are not acceptable.
- ▶ A check in U.S. dollars must be drawn on a bank in the U.S. or Canada. Checks payable in other currencies must be drawn on banks in the same countries as the currencies. By sending your check, be aware that you are authorizing ETS, at its discretion, to use the information on your check to make a one-time electronic debit from your account for the amount of your check. You will not be charged a processing fee for the electronic debit service.
- ▶ If you do not have sufficient funds in your account, your scores will be withheld, you will be unable to register for additional tests, and an additional service fee of \$20 will be added to your account. You will receive your scores as soon as the total outstanding balance has been cleared. Contact ETS to learn about other payment options if you prefer not to have your check used in this way.
- ▶ If you do not include the correct fee, your registration or service request may be returned.
- ▶ Services may be withheld for nonpayment of fees.
- ▶ There are no refunds for registration and service fees. See “Test Fee Refunds” on *page 12* for exceptions.
- ▶ Refunds will be made in U.S. dollar denominations.
- ▶ Credit or debit cards may also be used for services ordered directly from ETS-Praxis.
- ▶ There is a \$20 fee for a declined credit card.
- ▶ Cash payments cannot be accepted.

## Fee Waivers

A limited number of fee waivers are available for enrolled undergraduate or graduate students who meet eligibility requirements.

### To be eligible

1. You must be receiving financial aid.
2. You must be an enrolled undergraduate or graduate student (you are ineligible if you have a master’s degree or a doctorate).
3. You must meet the income guidelines (*see chart, right column*).
4. The registered test must be required by an authorized score recipient.

To be considered for a fee waiver for a paper-delivered test, submit a completed Fee Waiver Request form (downloadable from the *Praxis* website) and registration form by the appropriate deadline (*see Fee Waiver Request form*). To be considered for a fee waiver for a computer-delivered test, submit a completed Computer-Delivered Test Fee Waiver Request form (downloadable from the *Praxis* website) by the appropriate deadline listed on the form.

All fee waiver requests are processed on a first-come, first-served basis. You are eligible for a fee waiver only once during a testing year. If you qualify, your \$50 paper-delivered test registration fee and one paper-delivered test fee and/or three computer-delivered *Praxis I* or one computer-delivered *Praxis II* test fees may be waived. (**Note:** state surcharges still apply for Nevada and will not be waived if your fee waiver request is approved—see “Fees for Tests and Related Services” on *page 9*.)

## INCOME GUIDELINES

Family Size (including student)	Maximum Total Family Income
1	\$29,156
2	\$33,942
3	\$38,282
4	\$40,625
5	\$44,080
6	\$46,400
7	\$48,747
8	\$51,083
9	\$53,417
10	\$55,739

## Registration Options

### MONDAY TESTING (PAPER-DELIVERED TESTS ONLY)



Monday testing will be arranged only for those whose religious convictions prevent them from testing on Saturday or those who are members of the U.S. armed forces and have duties which prevent them from testing on Saturday. Mail your registration form, fees, and either a letter signed by your cleric on letterhead stationery confirming your affiliation with a recognized religious body whose convictions prevent you from testing on Saturday, or a copy of your military duties. Your registration must be received by the Monday registration deadline listed on the back cover of this *Bulletin*. Leave the code number blank in the Test Center section on the registration form, but indicate the city and state where you wish to test. You will be assigned to the closest available center within 125 miles of locations that are scheduled for Saturday test dates.

### IF YOUR PRIMARY LANGUAGE IS NOT ENGLISH (PLNE)

Nonstandard test accommodations (extended testing time) may be available for test takers whose primary language is not English. Test takers who meet ETS requirements will be allowed 50 percent additional testing time.

**Because of the time needed to review documentation and limited space and test materials at the test center, PLNE accommodations are NOT available for emergency registration. Once PLNE accommodations are approved, test changes and/or additions, or test center changes, are not permitted. PLNE accommodations are not offered for language tests.**

### How to Register for PLNE

Your request for PLNE accommodations must include the following:

1. A completed Certification of Documentation form (*page 21*). The Program has the right to request further verification, if needed, of the professional’s credentials and expertise relevant to the certification of documentation form. An embossed school seal must be affixed over the signature on the certification of documentation form or the signature must be notarized.
2. A completed Eligibility Form for Test Takers Whose Primary Language Is Not English (*page 22*). **It is necessary to complete this form each time you register for these accommodations.**
3. A completed registration form for paper-delivered tests (or Computer-Delivered Test Authorization Voucher Request Form for computer-delivered tests) and appropriate fees. Be sure to check the box at the top of the form to indicate that you are requesting non-standard testing accommodations.

## REGISTRATION INFORMATION (continued)

All materials must be submitted together and received at ETS by the EXTENDED registration deadline listed on the back cover of this *Bulletin*. Requests received at ETS after these dates, incomplete requests, and requests received on outdated forms will be returned to you unprocessed. All documentation must be approved before the test administration date. The Program will make every effort to evaluate all requests in a timely manner. If further verification of the professional's credentials and expertise relevant to the documentation submitted is needed, it is possible that testing will be delayed until the next applicable test date. Because of ETS's need to review documentation in order to provide accommodations, all test takers must register through ETS, even if taking a computer-delivered *Praxis* test. You cannot register through Prometric if you are requesting testing accommodations.

### Test Dates and Special Registration Instructions for PLNE Accommodations

You must use the paper-delivered testing registration form found at [www.ets.org/praxis](http://www.ets.org/praxis) when applying for PLNE accommodations. Check the desired test date on your registration form. You may register only for a PLNE test date. **PLNE is offered on the following test dates: September 17, 2011; January 14, 2012; April 28, 2012; and June 9, 2012.**

Using the PLNE Test Center List on the *Praxis* website, write the test center code, name, and location in the Test Center section of the registration form.

If you are paying with a paper check, all documents must be sent together in an envelope to ETS—*The Praxis Series*, PO Box 382065, Pittsburgh, PA 15251-8065. If you prefer to provide credit/debit card information to pay, PLEASE mail all documents to ETS—*The Praxis Series*, PO Box 6051, Princeton, NJ 08541-6051.

ETS recognizes the right of individuals to confidentiality with regard to documentation supplied by and about them that may be stored in files held by ETS and the concomitant responsibility of ETS to safeguard information in its files from unauthorized disclosure.

### Reregistration

If you have previously registered and your request for accommodations has been approved by ETS, you may request the same testing accommodations for subsequent test dates. **To reregister, submit a completed Eligibility Form (page 22) indicating your candidate ID number and the test date for which documentation was approved and on file at ETS, a registration form (or Computer-Delivered Test Authorization Voucher Request form on page 20), and appropriate fees by the registration deadlines.** If reregistering by telephone, you do not need to submit the Eligibility Form (see *this page* for additional information).

### PLNE TEST DAY SCHEDULE FOR PAPER-DELIVERED TESTS All times except for reporting times are approximate.

7:30 a.m.	Report for Session 1.
10:00	Individuals taking only one 1-hour test in Session 1 are dismissed.
11:30	Individuals taking all other tests in Session 1 except for Teaching Foundations, Reading for Virginia Educators, and Braille Proficiency are dismissed.
12:00 p.m.	Report for Session 2.
1:45	Individuals taking only one 1-hour test in Session 2 are dismissed.
3:15	Individuals taking all other tests in Session 2 are dismissed.

### TESTING OUTSIDE THE UNITED STATES (PAPER-DELIVERED TESTS)

Testing outside the United States is available only if you need to take a test to be eligible for employment, certification, or entrance into a teacher education program in the United States.

- ▶ To request a test center other than one of those listed on the *Praxis* website, submit a letter with your registration form specifying the reason you need to take the test and the agency requiring the scores.
- ▶ On the registration form, fill in the test date you want. Leave the line provided for a test center name blank, and write on the line below the city and country most convenient to you.
- ▶ ETS must receive all materials by the deadline for requesting centers outside the United States and U.S. Territories (see *back cover*).

### TELEPHONE REREGISTRATION (PAPER-DELIVERED TESTS)

Fee: \$35 (in addition to registration, surcharge, and test fees)

This service is for those who have previously registered for any *Praxis* test and wish to reregister by telephone. This service may be used to register for domestic centers only up until the extended registration closing date. When registering for Monday testing, you may use this service until the Monday deadline (see *back cover*).

### EMERGENCY REGISTRATION (PAPER-DELIVERED TESTS)

Fee: \$75

This service is for test takers who need to register to test but have missed the regular and extended registration deadlines. Emergency registration will guarantee test takers a seat at a test center. Because of the amount of time needed to review documentation, this service is not available for test takers who require nonstandard testing accommodations, PLNE accommodations, Monday testing, or testing outside the continental U.S. Registration can ONLY be done on the *Praxis* website at [www.ets.org/praxis](http://www.ets.org/praxis). You may register for this service until the emergency registration deadline (see *back cover*). **Standby testing is no longer permitted.**

### CHANGING YOUR TEST OR TEST CENTER (PAPER-DELIVERED TESTS)

Fee: \$45

If you wish to add or change a test or change a test center, call ETS by the EMERGENCY registration deadline listed on the back cover of this *Bulletin*. You can also download a Test, Test Center, and Test Date Change Request form at [www.ets.org/praxis](http://www.ets.org/praxis) and mail it to ETS along with the fee. If you registered for PLNE accommodations, you may not add or change a test or change your test center.

If you are unable to request a center or test change before the actual test date, you may go to your preferred site on the test day and make a request. If possible, you will be accommodated. However, if you wait until test day, **we cannot guarantee that your request can be met.**

**Note:** If you are changing your test date, you must transfer all of your tests. A single test may not be transferred to a future test date. A refund will not be issued for any test not taken on the original test date.

### File Corrections

After the test administration, score reports requiring corrections for date of birth, social security number, spelling of name, or other information will require file corrections. As a part of this service, you may have your scores sent to one institution or agency.

- ▶ You may not change your name on the file, only correct the spelling.
- ▶ If an adjustment to your social security number is required, please include a clear copy of your social security card. You may not change your social security number on file, only make corrections.

Send your written request including the information as it now exists on the file and the change(s) requested with your signature to the address listed on *page 8*.

### Rescheduling or Canceling a Test Appointment

#### COMPUTER-DELIVERED TESTS

Fee: \$15

To reschedule your computer-delivered test, call the appropriate test center or Prometric Candidate Services (1-800-853-6773 or 1-443-751-4859) no later than three full days prior to your appointment (not including the day of your test or the day of your request) or your test fee will be forfeited. Example: The deadline to reschedule a Friday appointment is Monday. If the appointment spans more than one day, you must call three full days prior to the first test date.

#### PAPER-DELIVERED TESTS

Fee: \$45

To reschedule your paper-delivered test, call *Praxis* Customer Service (800-772-9476) no later than three full days prior to your test date. You can only change your test date to a date listed in this *Bulletin*. You can also download a Test, Test Center, and Test Date Change Request form at [www.ets.org/praxis](http://www.ets.org/praxis) and mail it to ETS along with the fee.

### Test Fee Refunds

If you are absent from or arrive too late to take the test at the test administration for which you are registered, you will not be entitled to any refund.

Refunds will be in U.S. dollars. If the original payment was drawn on a U.S. domestic bank, please allow eight weeks after your canceled test date for your refund to be processed. If the original payment was made in non-U.S. funds drawn on a bank outside the U.S., please allow 12 weeks for processing. Payments made by credit/debit card will be credited back to that account. Registration and/or service fees are nonrefundable.

#### COMPUTER-DELIVERED TESTS

If you cancel your appointment no later than three full days prior to your appointment date, you are eligible for a refund of \$20 per test for *Praxis I* (\$60 for combined test), or \$30 for *Praxis II*. Payments made by credit/debit card will be credited back to that account. To request a refund for a canceled computer-delivered PPST appointment:

- ▶ Complete the Refund Request Form, which is downloadable from the *Praxis* website at [www.ets.org/praxis](http://www.ets.org/praxis).
- ▶ Fill in the name of the test(s) canceled, your name, address, phone number, date of birth, your Candidate ID, and the canceled test date.
- ▶ Mail the form to The Praxis Series, Computer-Delivered Test Refund, P.O. Box 6051, Princeton, NJ 08541-6051, USA.

#### PAPER-DELIVERED TESTS

To cancel a test registration and request a refund (registration fee is nonrefundable) send a written request via e-mail to [praxis@ets.org](mailto:praxis@ets.org) or use the Refund Request Form, which is downloadable from the *Praxis* website at [www.ets.org/praxis](http://www.ets.org/praxis). Please be sure to:

- ▶ Provide the name of the test(s) canceled, your name, address, phone number, date of birth, your Candidate ID, and the canceled test date.
- ▶ Mail the form to The Praxis Series, Registration Refund, P.O. Box 6051, Princeton, NJ 08541-6051, USA.

The request **must** be received **no later than three full days** prior to your test date.

Surcharges, if applicable, will be refunded.

If you reregister for a test before you know the results of a prior test, and subsequently receive a passing score for that test, you will automatically receive a full refund. You **do not** need to submit a request for a refund.

### Test Retake Policy

#### COMPUTER-DELIVERED TESTS

You may take each computer-delivered test only once per 30 consecutive days, not including the day of your test. If you wish to retest, you must choose a test date that is more than 30 days after your previous test date. (Note: if you take the combined PPST test, the Elementary Education: Multiple Subjects Test, or the Middle School: Multiple Subjects Test, you cannot take an individual PPST test or Multiple Subjects subtest until after the 30-day period.) This applies even if you canceled your scores on a test taken previously. If you violate this restriction, the scores from your retest will not be reported and your test fees will not be refunded.

#### PAPER-DELIVERED TESTS

ETS does not limit the number of times you can retake a test; some states, associations, and institutions, however, may limit the number of times you can retest. Contact your state or licensing agency to confirm their retest policy.



**Note: The test retake policy will be enforced even if a violation is not immediately identified (e.g., inconsistent registration information) and test scores have been reported. In such cases, the invalid scores will be canceled and score recipients will be notified of the cancellation.**

## ON TEST DAY

### Identification (ID) Requirements

All test takers are responsible for bringing valid and acceptable identification each time they report to a test center. It is your responsibility to ensure that your ID documents are up-to-date and available on the day of the test.



**Your ID requirements depend on your country of citizenship and where you plan to test. Please read the specific section for acceptable primary and supplemental ID documents and allowed exceptions.**

- ▶ You are responsible for ensuring that the name you used to register **exactly** matches the name on the ID document(s) you will present at the test center.
- ▶ If the test administrator questions the ID you present, you may be required to provide supplemental ID. If positive confirmation cannot be made, you may not be permitted to test or your test score may be withheld.
- ▶ All test takers are encouraged to bring at least two forms of acceptable ID each time they report to a test center. Prior admission to a test center based on a given ID document does not assure that that document will be considered acceptable. Test centers are not required to hold your seat if you leave the center to obtain acceptable identification.

## ON TEST DAY *(continued)*

- ▶ Admission to the test center does not assure that the ID you provided is valid or that your scores will be reported. All reported cases of questionable ID are subject to review and approval by the ETS Office of Testing Integrity either during or after the test administration. ETS reserves the right to withhold and/or cancel scores in the event that the ID requirements set forth herein are not met.
- ▶ You may be required to show your ID and/or to sign a test center log at various points throughout the test administration.
- ▶ Your test fees will not be refunded if you are not permitted to test or if your scores are withheld or canceled because of invalid or unacceptable ID.

### ID DOCUMENT REQUIREMENTS

With few exceptions, ID documents must meet *all* of the following requirements. Each ID document must:

- ▶ be an **original** document; photocopied documents are not acceptable
- ▶ be **valid**; expired documents (bearing expiration dates that have passed) are not acceptable
- ▶ bear the test taker's **full name** *exactly* as it appears on the admission ticket
- ▶ bear a recent **photograph** that clearly matches the test taker
- ▶ bear the test taker's **signature**

See "Unacceptable ID Documents" on this page

### See *Exceptions and Requirements on this page if:*

- ▶ you are testing in Mainland China, Bangladesh, India or Pakistan
- ▶ you are testing outside your country of citizenship
- ▶ you are a U.S. Non-Citizen testing within the U.S.
- ▶ you are a Citizen of European Union and Schengen Zone Countries
- ▶ you have a two-part last name
- ▶ you are in the process of renewing your driver's license
- ▶ you are in the military and your Military ID does not contain your signature
- ▶ you have been granted political asylum or refugee status
- ▶ you have *any* questions about the acceptability of your ID document(s)

### ACCEPTABLE PRIMARY ID DOCUMENTS

The following ID documents are acceptable for admission to a test center within your country of citizenship:

- ▶ Passport
- ▶ Government-Issued Driver's license
- ▶ State or Province ID card (including those issued by the motor vehicle agencies)
- ▶ National ID card
- ▶ Military ID card

### SUPPLEMENTAL ID DOCUMENTS

- ▶ You may be required to provide a supplemental ID if the test administrator questions your primary ID document and/or if your primary ID document is otherwise acceptable but does not bear your full name, photograph or signature.
- ▶ Supplemental ID documents may *not* be used to resolve last name discrepancies. The last name on your primary ID *must* match the name on your admission ticket.

The following ID documents are generally acceptable as supplemental ID:

- ▶ **Government-issued ID card** (including, but not limited to, those listed under Primary ID Documents earlier in this section)
- ▶ **Student ID card**
- ▶ **Confirmation of identity letter from your educational institution.** This letter must be typed or printed on the original letterhead of the educational institution you attend(ed) and, in addition to meeting all of the ID Document Requirements listed earlier in this section, must include your date of birth and the date issued. Additionally, a school official's signature and the school seal must be present and both must overlap your photograph. Such letters are valid for only one year from the date issued.

### UNACCEPTABLE ID DOCUMENTS

The following documents are *not* acceptable as primary or supplemental ID under any circumstances:

- ▶ Any document that is photocopied or expired
- ▶ Any document that does not bear your last name exactly as it appears on the admission ticket
- ▶ International driver's license
- ▶ Draft classification card
- ▶ International student ID
- ▶ Credit/debit card of any kind
- ▶ Notary-prepared letter or document
- ▶ Birth certificate
- ▶ Social Security card
- ▶ Employee ID card
- ▶ Any Temporary ID card
- ▶ Diplomatic, consulate or embassy ID card

### *Exceptions and Requirements:*

#### TESTING IN MAINLAND CHINA

- ▶ Citizens of Mainland China, Hong Kong and Macau must present a valid National ID Card as their primary ID document. There are no exceptions to this policy. The Second Generation National ID Card is preferred.
- ▶ Citizens of Taiwan must present their Travel Permit to Mainland China.
- ▶ Citizens from all other countries and locations must present a valid passport.

#### TESTING IN BANGLADESH, INDIA AND PAKISTAN

You **MUST** present a valid passport with your name, photograph and signature as your primary ID document. There are no exceptions to this policy.

#### TESTING OUTSIDE YOUR COUNTRY OF CITIZENSHIP

- ▶ You must present a valid **passport** with your name, photograph and signature as your primary ID document. See "**Supplemental ID Documents**" on this page.
- ▶ Non-U.S. citizens testing within the U.S. must present a passport that meets all of the ID document requirements listed earlier in this section.
- ▶ If your passport is not written in English-language letters, you must also present as supplemental ID at least one of the documents listed under Supplemental ID Documents earlier in this section.
- ▶ Diplomatic and embassy ID cards cannot be used as primary identification in place of a passport.

## ON TEST DAY (continued)

- ▶ If your passport is **not written in English-language letters**, you must also present a supplemental ID that contains your name, a recent, recognizable photo and is in English.
- ▶ The following documents may be acceptable for admission if presented along with at least one of the documents listed under Supplemental ID Documents earlier in this section.
- ▶ Permanent Resident Card/Resident Alien Card (Form I-551 or I-151)
- ▶ Temporary Resident Card (Form I-688)
- ▶ Employment Authorization Card (Form I-688A, I-688B or I-766)
- ▶ Mexican Border Crosser Card (This form of ID may be accepted only at test centers within 25 miles of the Mexican border.)

### TESTING IN EUROPEAN UNION/SCHENGEN ZONE COUNTRIES

- ▶ If you are testing in a European Union or Schengen Zone country other than the one where you reside, you can use your valid national or European identity card, if you have one. The card must contain your name; a recent, recognizable photo; your date of birth; and your signature.
- ▶ If your ID is not written in English-language letters and the test administrator cannot read the language in which it is written, you may not be permitted to take the test.

### TWO-PART LAST NAME

If the ID document you will present on the day of the test contains a two-part last name, your admission ticket must **exactly** match your ID. You cannot use a supplemental ID to resolve last name discrepancies.

### DRIVER'S LICENSE RENEWALS

- ▶ If you are in the U.S. military and your driver's license has an official extension sticker validating that your driver's license has been extended, this can be used as supplemental ID along with your U.S. Military ID.
- ▶ If your driver's license has expired but you present it along with your original Department of Public Safety renewal certificate, these two documents together are acceptable if the names on both documents match exactly. If you are issued a temporary paper license in lieu of a renewal certificate, that is acceptable only if it is accompanied by a supplemental ID.

### MILITARY ID WITHOUT SIGNATURE

If your Military ID does not contain your signature, you must present a supplemental ID.

### POLITICAL ASYLUM OR REFUGEE STATUS

If you have been granted political asylum or refugee status, you *must* contact the ETS Office of Testing Integrity *before* you register to test. If you do not contact this office before you register and therefore are not permitted to test or your test scores are withheld, your test fees will not be refunded.

For general questions about acceptable ID, call:

**1-800-772-9476** (U.S., U.S. Territories, and Canada)

**1-609-771-7395** (all other locations)

**You must contact the ETS Office of Testing Integrity before you register if you:**

- ▶ Have been granted political asylum
- ▶ Have been granted refugee status
- ▶ Cannot meet the specified ID requirements
- ▶ Have questions about ID

**Phone: 1-609-406-5430**  
**Fax: 1-609-406-9709**  
**E-mail: [TSReturns@ets.org](mailto:TSReturns@ets.org)**

If you do not contact the ETS Office of Testing Integrity before registering and are not permitted to test, you will forfeit your registration and test fees.

## Test Center Procedures and Regulations

### GENERAL GUIDELINES ON TEST DAY

#### COMPUTER-DELIVERED AND PAPER-DELIVERED TESTS

- ▶ Dress so that you can adapt to any room temperature.
- ▶ Test centers do not have large waiting areas. Friends or relatives who accompany you to the test center will not be permitted to wait in the test center or be in contact with you while you are taking the test. Except for ETS-authorized observers, visitors are not permitted in the testing room while testing is in progress.
- ▶ ID verification at the test center may include thumbprinting, photographing, videotaping, or some other form of electronic ID confirmation. If you refuse to participate, you will not be permitted to test, and you will forfeit your registration and test fees. This is in addition to the requirement that you must present acceptable and valid identification.
- ▶ ETS reserves the right to ensure the security of test content by using electronic detection scanning devices (e.g., hand-held metal detectors/wands). Failure to comply may result in dismissal from the test and forfeiture of your test fees.
- ▶ You may not have access to your personal items during the test. Failure to comply with these regulations may result in you being dismissed from testing, and/or your scores may be canceled. **Please note: Possession of or use of telephones, cell phones, BlackBerry devices, PDAs, or other electronic or photographic devices is prohibited in the test center and will result in your dismissal from the test, forfeiture of your registration and test fees, and cancellation of your scores by ETS even if dismissal is not enforced on the day of the test.** If you are seen using any of these electronic devices and/or transmitting data including but not limited to text messaging, e-mail, or photographs, your device may be confiscated or inspected.
- ▶ Test centers assume no responsibility for personal items or devices that you choose to bring into the test center.
- ▶ The test administrator will assign you a seat.
- ▶ On occasion, weather conditions or other circumstances beyond the test administrator's or ETS's control may require a delayed start or the rescheduling of your test.

#### Calculators

- ▶ Graphing, scientific, and four-function calculators are allowed or required for some *Praxis* tests; for detailed information, see "Calculator Use" at [www.ets.org/praxis](http://www.ets.org/praxis). Unless it is specifically stated that a calculator is permitted or required for a particular test, calculators may not be used.

#### COMPUTER-DELIVERED TESTS

The following procedures and regulations apply during the entire test session, which begins at sign-in, ends at sign-out, and includes breaks.

- ▶ If you requested and received an authorization voucher from ETS, you must take it with you to the test center.

## ON TEST DAY (continued)

- ▶ You will be required to write (not print) and sign a confidentiality statement at the test center. If you do not complete and sign the statement, you may not be allowed to test and your fees will NOT be refunded.
- ▶ You will be required to sign the test center log before and after the test session and any time you leave or enter the testing room. Other than ID, personal items (such as handbags and study materials) are not allowed in the testing room. Before the test, you will be assigned a locker or receive instructions from test center personnel regarding where you must store personal items. You may also be asked to empty your pockets. Storage space is limited, so plan accordingly.
- ▶ The administrator will provide you with scratch paper that may be replaced after you have used all pages of the scratch paper initially given to you. You may not take your own scratch paper to the test, nor may you remove scratch paper from the testing room at any time. The scratch paper is provided to assist test takers in working out problems and for appropriate note-taking during the timed sections of the test. Scratch paper should NOT be used during the untimed sections or during breaks.
- ▶ You may be asked to remove your watch and to store it during the test administration.
- ▶ If you need to leave your seat at any time other than a scheduled break, raise your hand; timing of the section will not stop.
- ▶ If at any time during the test you have a problem with your computer, or for any reason need the administrator, raise your hand.
- ▶ Testing premises are subject to videotaping.
- ▶ The maximum time allotted for the tutorial and/or other untimed sections prior to the test is 30 minutes. The purpose of the tutorial and/or other untimed sections prior to the test is to become familiar with the computer functions and other important information that will make your computer-delivered test experience as convenient as possible. The time you spend on the tutorial and/or other untimed sections should not be for any other purpose. You may not use scratch paper during this time. Infractions will be reported to ETS, and the test administrator is authorized to dismiss you from the test administration if you fail to follow the test administrator's directions.

### PAPER-DELIVERED TESTS

The following procedures and regulations apply during the entire test session, which begins when you are admitted to the test center, ends when you leave the test center, and includes breaks.

- ▶ Administrators will not honor requests for schedule changes.
- ▶ Take your admission ticket and photo ID to the test center.
- ▶ Take three or four sharpened soft-lead (No. 2 or HB) pencils, a good eraser, and a blue or black pen. **Mechanical pencils cannot be used.** Pencils, erasers, and pens will not be supplied at the center.
- ▶ No test taker will be admitted after test materials have been distributed.
- ▶ Paper of any kind is not permitted in the testing room.
- ▶ You must have the administrator's permission to leave the room during the test. Any time lost cannot be made up.
- ▶ You may wish to pace yourself with your own watch, but the administrator is the official timekeeper. You will not be permitted to continue the test or any part of it beyond the established time limit. **Watch alarms and clocks on cell phones are not permitted.**
- ▶ Answers to multiple-choice questions recorded in the test book will not be scored. You may use the test book to work out your answers, but you must mark **all** your answers on the separate answer sheet before time is called. Answers to constructed-response questions or essays should be written on the indicated pages or answer sheet.

- ▶ At the conclusion of the test you will be required to return your test book and answer sheet to the test administrator. These materials are the property of ETS.

### Art-Making Test

- ▶ If you are taking the Art-Making Test, you must bring four color photographs or still reproductions of your own artwork.
- ▶ Each image must be of a different work.
- ▶ Each of the images must be clear and show the complete artwork.
- ▶ At least two of the artworks represented must be in a medium or media that is not used in any of the other artworks.

(For more detailed information about these guidelines, see the Art-Making Test at a Glance (TAAG) material at [www.ets.org/praxis](http://www.ets.org/praxis).)



**Although tests are administered under strict supervision and security measures, testing irregularities may sometimes occur. Please contact ETS as soon as possible to report any observed behavior that may lead to an invalid score—for example, someone copying from another test taker, taking a test for someone else, having access to test questions before the exam, or using notes or unauthorized aids. All information will be held in strictest confidence.**

Phone: 1-800-353-8570 (United States Only)  
1-609-406-5430 (all other locations)  
Fax: 1-609-406-9709  
E-mail: [TSReturns@ets.org](mailto:TSReturns@ets.org)

### DISMISSAL FROM A TEST CENTER (COMPUTER-DELIVERED AND PAPER-DELIVERED TESTS)

A test administrator is authorized to dismiss you from a test session and/or your scores may be canceled by ETS for actions such as, but not limited to, the following:

- ▶ attempting to take the test for someone else or having someone else take the test for you
- ▶ failing to provide acceptable identification
- ▶ obtaining improper access to the test, a part of the test, or information about the test
- ▶ possessing or using a telephone, cell phone, BlackBerry® device, PDA, or other electronic or photographic device. Such devices are prohibited at the test center. If you bring these devices to the test center, you will be dismissed from the test, forfeit your registration and test fees, and will have your scores canceled by ETS even if dismissal is not enforced on the day of the test.
- ▶ using any aids in connection with the test, such as: mechanical pencils, mechanical pens, pagers, beepers, calculators (unless specifically permitted or required for a particular test), watch calculators, books, pamphlets, notes, unauthorized scratch paper, rulers, highlighter pens, stereos or radios with headphones, telephones, cell phones, watch alarms (including those with flashing lights or alarm sounds), stop watches, dictionaries, translators, compasses, protractors, rulers, and any handheld electronic or photographic devices
- ▶ creating a disturbance (Disruptive behavior in any form will not be tolerated. The test administrator and ETS have sole discretion in determining what constitutes disruptive behavior.)
- ▶ attempting to give or receive assistance. Discussion or sharing of test content or answers during the test administration, during breaks, or after the test is prohibited. Communication in any form is not permitted during the test administration.
- ▶ removing or attempting to remove test content from the test center. Under no circumstances may test content or any part of the test content be removed, reproduced, and/or disclosed by any means (e.g., hard copy, verbally, electronically) to any person or entity.

## ON TEST DAY (continued)

- ▶ tampering with a computer
- ▶ attempting to remove scratch paper from the computer-delivered testing room or using scratch paper during untimed sections or during breaks
- ▶ bringing a weapon or firearm into the test center
- ▶ bringing food, drink, or tobacco into the testing room
- ▶ leaving the test center vicinity during the test session or during breaks
- ▶ leaving the testing room without permission
- ▶ leaving the testing room before the test session is dismissed (except the unscheduled break during the testing session)
- ▶ taking excessive or extended unscheduled breaks during the test session. Test administrators are required to strictly monitor unscheduled breaks and report test takers who take excessive or extended breaks.
- ▶ referring to, looking through, or working on any test, or test section, **when not authorized to do so**, or working after time has been called

- ▶ failing to follow any of the test administration regulations contained in this *Bulletin*, given by the test administrator, or specified in any test materials

ETS reserves the right to take all action—including, but not limited to, barring you from future testing and/or canceling your scores—for failure to comply with test administration regulations or the test administrator's directions. If your scores are canceled, they will not be reported, and your registration and test fees will not be refunded.

### REGISTERING A COMPLAINT

If you think conditions at the test center were such that you were unable to perform satisfactorily, you may cancel your score(s). You may also request a retest. However, ETS will investigate before responding to your request. Complaints need to be received in writing no later than seven (7) business days after the administration. Complaints received after this period will not be accepted. Please see *page 8* for additional information. Also, please note that retests cannot be offered once scores for a specific test date have been reported.

## SCORES & SCORE REPORTS

### Reporting Your Test Scores

#### COMPUTER-DELIVERED AND PAPER-DELIVERED TESTS

If you test in Alabama, Arkansas, California, Colorado, Connecticut, Delaware, District of Columbia, Georgia, Hawaii, Idaho, Indiana, Kansas, Kentucky, Louisiana, Maryland, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Utah, Vermont, Virginia, Washington, or West Virginia, **a copy of your scores will automatically be sent to that state's teacher credentialing agency.**

If you completed or are planning to complete an approved teacher education program in Alaska, Guam, Iowa, Maine, New Mexico, Texas, US Virgin Islands, Wisconsin or Wyoming, **you must designate your educational institution as a score recipient.** If you are applying for licensure in one of these states, but completed your teacher preparation in another state, you must submit an ETS score report to the Alaska Education & Early Development, Guam Commission for Education Certification, Iowa Department of Education, Maine Department of Education, New Mexico State Department of Education, State Board for Education Certification, Virgin Islands Department of Education, Wisconsin Department of Public Instruction, or The Wyoming Professional Teacher Standards Board, along with your licensure application.



**Note to Speech-Language Pathology and Audiology test takers: Please refer to the Speech-Language Pathology and Audiology Attending Institution/Recipient Code List to designate an attending institution and a score recipient (see *Praxis* website).**

Your score report will be available to you online on the score report release date, approximately four weeks after the test date. (See the last page of this bulletin for score report release dates for each test date.) Online scores are downloadable and available for forty five (45) calendar days from the score reporting date. You can also request your scores to be sent to up to three score recipients.\* In order for your attending institution (college or university where you received training that most closely relates to the test(s) you are taking) to receive a copy of your score report, you **MUST** list the institution as a score recipient. Individual score reports are **NOT** sent to attending

institutions unless they are designated as a score recipient. For a fee you can request more than three (3) score recipients. See "Additional Score Reports (ASRs)" on *page 17*.

Your scores for a specific test will be sent to a designated recipient only if that institution or agency is eligible to receive those test scores. For exceptions, please see "Confidentiality of Information" on *page 18*. Score reports will list your current score and highest score earned on each test taken over the last ten (10) years.

You will receive passing score information on your score report for those score recipients you designated when you registered. If you list an institution as a score recipient, the passing score information you receive will be based on the scores set by the teacher licensing agency of the state in which the institution is located. Passing score information will be provided for the highest score for each test taken and listed on your score report. The passing score information is based on the most recent information *The Praxis Series* program has for each agency, association, or organization. Score recipients you choose on the registration form and the Additional Score Report Request form will receive passing score information that is pertinent only to them. They will not receive passing score information for other agencies, associations, or organizations.

Official score reports will not be released if you have an outstanding balance, which may include an outstanding balance for previous services from *The Praxis Series* program.

Scores from the 2011–12 testing year will be available for reporting on additional score reports for ten (10) years. Test taker background data will be retained for the same time period. Detailed information from current score reports is available for only three (3) months after the scores are initially reported.

For more information about your scores, you may download *Understanding Your Praxis Scores* from the *Praxis* website at [www.ets.org/praxis](http://www.ets.org/praxis).

### COMPUTER-DELIVERED TESTS

Some, but not all computer-delivered *Praxis* tests will offer you an opportunity to view unofficial scores at the end of your testing session. If an unofficial score is not provided for your test, it means that further analysis must be conducted before scoring can be completed. This does **NOT** indicate any problem with the administration of your test and

\* ETS reserves the right to refrain from sending score reports

(1) to entities that have been found to violate the Guidelines for Proper Use of The Praxis Series and Related Assessments, and

(2) to entities against which complaints of violation have been made pending completion of ETS's inquiry into the claimed violation(s).

will NOT result in any delay of the reporting of your official score. Once you have viewed your scores—whether you view the unofficial scores at the testing center, or you view your official score report, approximately 3-4 weeks after your test—you will not have the option to cancel them. You may cancel your scores at the test center or by submitting the Request for Score Cancellation Form at [http://www.ets.org/praxis/scores/services/cancel\\_scores/](http://www.ets.org/praxis/scores/services/cancel_scores/) to ETS within one week of your test date. Once your scores have been cancelled, they will not be reported, and they cannot be reinstated on your record. You will not receive a refund if you choose to cancel your scores.

You will review unofficial scores for multiple-choice tests at the test center; however, because of the scoring process, you will not view scores for tests that include constructed-response questions (PPST Writing and the World Languages tests) at that time. Test centers cannot provide printed copies of score reports. Your official scores will be supplied to your score recipients and available for you to view, print, and download by accessing the online user account you created within 10–15 business days after you take the test for most test titles. Scores for tests that are administered during a specific testing window will be available by web 10–15 business days after the testing window closes (regardless of the specific day on which you tested within that window). To obtain scores by phone, see the section under Scoring Services on this page.

## PAPER-DELIVERED TESTS

Score reports will be available online approximately four weeks after the test date for constructed response tests and approximately three weeks after the test date for multiple choice tests. Online scores are downloadable and available for forty-five (45) calendar days from the score reporting date. Your scores may be delayed if you do not:

- ▶ Fill out your answer sheet properly and grid the correct ovals
- ▶ Provide the same identifying information on your registration form and answer sheet
- ▶ Write your constructed response or essay on the assigned page

## Questions That Do Not Count Toward Your Score

The test(s) you take may include one or more questions that do not count toward your score. These “pretest questions” are new questions that are being tried out in actual test administrations.

Test takers are not told which questions are in this category because ETS needs to determine how such questions function under actual testing conditions. Nonscorable questions may appear in some, but not all, *Praxis* tests.

## Scoring Services

### SCORES BY PHONE (COMPUTER-DELIVERED AND PAPER-DELIVERED TESTS)

Fee: \$30 per request

Score reports from *Praxis* paper-delivered tests will be available approximately four weeks after your test date. If you want to know your scores sooner, call 1-877-ETS-TEACH (1-877-387-8322) (see page 8 for other contact information for this service) any time on or after the dates below. Scores are available through this service for tests taken over the past ten (10) years.

To use this service, you need to have your social security or candidate ID number, test date, and date of birth information.

	TEST DATE	CALL ON OR AFTER (for multiple choice tests)	CALL ON OR AFTER (for constructed response tests)
Paper-Delivered Tests	September 17, 2011	October 7, 2011	October 14, 2011
	November 12, 2011	December 2, 2011	December 9, 2011
	January 14, 2012	February 3, 2012	February 10, 2012
	March 10, 2012	March 30, 2012	April 6, 2012
	April 28, 2012	May 18, 2012	May 25, 2012
	June 9, 2012	June 29, 2012	July 6, 2012
Computer-Delivered Tests	July 21, 2012	August 10, 2012	August 17, 2012
	By Appointment	10 business days following testing	15 business days following testing

## ADDITIONAL SCORE REPORTS (ASRs)

### (COMPUTER-DELIVERED AND PAPER-DELIVERED TESTS)

Fee: \$40 each

At your request, ETS will send your scores and reportable background information to additional institutions or agencies. You may complete your request online (for paper-delivered tests only), by mail, phone, or fax. To make an ASR request online, log in or set up an account on the *Praxis* online registration site. On the “My *Praxis* Home” page, click on “Order Additional Score Reports” under the “My Test Registrations and Orders” section. Follow the online instructions to complete your order. To request an ASR by mail or fax, download and complete the Additional Score Report form located on the website at [www.ets.org/praxis](http://www.ets.org/praxis). Telegram requests will not be processed. ETS will process your score report (indicating only the highest score earned on each test) within ten (10) working days after your request and payment are received.

When you ask ETS to send additional score reports to institutions or agencies, you automatically authorize ETS to report your highest scores for all tests taken over the past ten (10) years. These could include test results from *Praxis I* Pre-Professional Skills Tests (PPST), and *Praxis II* Subject Assessments. (Scores for a specific test will be sent to a recipient only if that recipient is eligible to receive those scores.)

If scores have not been reported from a current administration and you want the institutions or agencies listed on your Additional Score Report Request form combined with those listed on your registration form, check the appropriate box on the form. Current and highest scores will then be reported to all recipients requested. You will automatically receive a copy of your score report confirming that your score report was sent.

### SCORE VERIFICATION/REVIEW SERVICE (COMPUTER-DELIVERED AND PAPER-DELIVERED TESTS)

Fee: see “Fees for Tests and Related Services” on page 9

Multiple-choice answer sheets are machine scored, which gives virtually 100 percent accuracy. However, occasionally test takers feel their scores have been reported incorrectly. You may request verification of a multiple-choice test score if you feel the score is in error. (NOTE: Multiple-choice questions on computer-delivered tests are not available for score verification because those answers are scored once at the test center, then transmitted to ETS, where they are verified before being reported.)

All constructed-response and essay scorers have been carefully trained and follow strict scoring procedures. Each test that contains one or more constructed-responses or essays is scored by more than one scorer. However, if you feel that your score for a constructed-response or essay test does not accurately reflect your performance, you may request a score review of your test.

To have a score verification for a multiple-choice test or a score review of a test containing a constructed-response or essay, download and complete the Score Verification Request form from the *Praxis* website at [www.ets.org/praxis](http://www.ets.org/praxis) and send it to ETS with the proper fee. **Your request must be received within four (4) months of the test date.** If there is a change in your reported score, the revised score (which may be higher or lower than your originally reported score) will be reported to you and to the recipients of the original score, and your verification fee will be refunded. Your test books and answer sheets are not available for disclosure. Please note that your score for a specific test will be verified/reviewed only once.

### Cancellation of Scores by You

#### COMPUTER-DELIVERED TESTS

Before viewing your scores, the computer gives you the option of canceling your scores when you finish each test. **NOTE: If you are taking the combined PPST, Elementary Education: Multiple Subjects, or Middle School: Multiple Subjects tests and choose to cancel your scores, scores from all four (4) sections will be canceled.** Once you have viewed your scores, they cannot be canceled. If you choose to cancel your scores, you cannot view them on the computer screen and they cannot be reinstated. You will not receive a refund if you cancel your scores.

#### PAPER-DELIVERED TESTS

You may cancel your scores from a particular test session if your written request is received at ETS within one (1) week after the test date. (ETS cannot honor requests to have scores from previous test administrations deleted from your permanent records.) To cancel your scores, complete and submit the Request for Score Cancellation form from the *Praxis* website at [www.ets.org/praxis](http://www.ets.org/praxis). You will not receive a refund of any fee when you cancel your scores. Once scores have been canceled, they will not be reported, nor will they be reinstated on your record.

### Cancellation of Scores by ETS

#### COMPUTER-DELIVERED AND PAPER-DELIVERED TESTS

ETS strives to report scores that accurately reflect the performance of every test taker. Accordingly, ETS's standards and procedures for administering tests have two primary goals: giving test takers equivalent opportunities to demonstrate their abilities, and



**Note: For paper-delivered testing, the retest option is available only to test takers in the United States and Canada. The arbitration option is available only for tests administered in the United States.**

preventing any test takers from gaining an unfair advantage over others. To promote these objectives, ETS reserves the right to cancel any test score when, in ETS's judgment, any of the following conditions arise: a **testing irregularity occurs**; there is an apparent **discrepancy in a test taker's identification**; the test taker engages in **misconduct** or **plagiarism**; or the score is **invalid** for another reason. Reviews of scores by ETS are confidential. When, for any of the above reasons, ETS cancels a test score that has already been reported, it notifies score recipients that the score has been canceled, but it does not disclose the reason for cancellation except when authorized to do so by the test taker and in certain group cases.

Test takers whose scores are canceled will forfeit their registration and test fees, and must pay to take the tests again at a future administration. No record of score cancellations, or the reason for cancellation, will appear on their future score reports sent to colleges and universities.

#### Testing Irregularities

"Testing Irregularities" refers to problems with the administration of a test. Testing irregularities may result from actions of test taker's, test center personnel, ETS, or from man-made causes. When testing irregularities occur, they may affect an individual or groups of test takers. Such problems include, without limitation, administrative errors (such as improper timing, improper seating, defective materials (e.g. improper or damaged test forms), and defective equipment); improper access to test content; and other disruptions of test administrations (such as natural disasters or other emergencies). When testing irregularities occur, ETS may decline to score the test, or cancel the test score. When in ETS's judgment it is appropriate to do so, ETS gives affected test takers the opportunity to take the test again as soon as possible without charge.

#### Identification Discrepancies

When in ETS's judgment, or the judgment of test center personnel, there is a discrepancy in a test taker's identification, the test taker may be dismissed from the test center. In addition, ETS may decline to score the test, or cancel the test score if the documents completed on test day cannot be authenticated. If test scores are canceled by ETS, the test fees will NOT be refunded.

#### Misconduct

When ETS or test center personnel find that there is misconduct in connection with a test, the test taker may be dismissed from the test center, or ETS may decline to score the test, or cancel the test score. Test takers whose scores are canceled will forfeit their registration and test fees. Misconduct includes, but is not limited to, noncompliance with the "Test Center Procedures and Regulations," on pages 14–15 of this *Bulletin*.

#### Invalid Scores

ETS may also cancel scores if, in its judgment, there is substantial evidence that they are invalid for any other reason. Substantial evidence means evidence that is sufficient to persuade a reasonable person, the substantial evidence is lower (i.e. requires less proof) than reasonable doubt, clear and convincing, and preponderance of the evidence standards. Evidence of invalid scores may include, without limitation, discrepant handwriting, unusual answer patterns, and inconsistent performance on different parts of the test. Before canceling scores pursuant to this paragraph, ETS notifies the test taker in writing about its concerns, gives the test taker an opportunity to submit information that addresses ETS's concerns, considers any such information submitted, and offers the test taker a choice of options. The options may include voluntary score cancellation, a free retest, or arbitration in accordance with ETS's standard Arbitration Agreement. In addition, the test taker is sent a copy of a booklet, *Why and How Educational Testing Service Questions Test Scores*, which explains this process in greater detail. (This booklet is available to any test taker at any time on request from the ETS Office of Testing Integrity. Call 1-800-353-8570 or e-mail [TSReturns@ets.org](mailto:TSReturns@ets.org).)

**When essay scores are canceled because an essay is unusually similar to other test takers' essays, or because the essay contains unattributed material, only the retest score is reported for the essay; the score for the questioned essay is not released.**

Your essay responses on the writing or constructed-response items will be reviewed by experienced ETS essay readers during the scoring process. ETS reserves the right to cancel test scores of any test taker when an essay response includes, any of the following:

- ▶ text that is unusually similar to that found in one or more other *Praxis* essay responses;
- ▶ quoting or paraphrasing, without attribution, language or ideas that appear in published or unpublished sources;
- ▶ unacknowledged use of work that has been produced through collaboration with others without citation of the contribution of others;

- ▶ essays submitted as work of the test taker that appear to have, been borrowed in whole or in part from elsewhere or prepared by another person.

When one or more of the above circumstances occur, ETS may conclude, that the essay response in ETS's professional judgment, does not reflect the independent writing skills that this test seeks to measure. When ETS reaches that conclusion, it cancels the essay score and cannot report scores for this test, of which the essay score is an indispensable part.

### Confidentiality of Information

#### COMPUTER-DELIVERED AND PAPER-DELIVERED TESTS

ETS recognizes your right to control the information about you that is stored by ETS. Its policies are designed to safeguard your information from unauthorized disclosure.

Your score report is intended only for you and for your designated score recipients. However, background information as noted on the registration form is reported to some states and institutions. To protect your right to control the distribution of your scores, reports will be released only at your specific written request and only to ETS-approved score recipients. Every recipient must be specified by you in writing on one of the designated forms or in correspondence. ETS will not release your scores at the request of institutions or agencies except:

- ▶ for use in research studies approved by *The Praxis Series* program and that preserve your anonymity
- ▶ when information is required under compulsion of legal processes
- ▶ when a state's central regents office or board of governors requests copies of scores that have been reported to its member institutions
- ▶ when test takers at a regular or special administration have been informed by the administrator beforehand that their scores will automatically be released to the state
- ▶ when test takers have been notified in the *Bulletin* that a particular state requiring scores has arranged for all individuals tested in that state to have their scores sent directly from ETS
- ▶ Sections 205 through 208 of Title II of the *Higher Education Act (HEA)* as amended in 2008 (PL 110-315) call for accountability for programs that prepare teachers. Section 205 of Title II requires reports from each institution of higher education (IHE) that conducts a traditional teacher preparation program or an alternative route to state certification or licensure program and that enrolls students receiving federal assistance under *HEA* (e.g., Title IV). **The report will contain aggregate data only and will not include any information that identifies test takers.**

- ▶ when a branch institution requests scores previously sent to its main office or vice versa

Official score reports for properly designated recipients are sent directly from ETS to ensure the authenticity of the reports. Note that whenever ETS has confirmed that you have submitted a *Praxis* test score directly to an educational institution, agency, or district in satisfaction of one of its requirements, ETS will respond to requests for score verification from that recipient.

### Uses of Scores

#### COMPUTER-DELIVERED AND PAPER-DELIVERED TESTS

ETS does not set passing scores for the tests. *The Praxis Series* tests user states, institutions, and associations set their own passing scores. Following the direction provided in the *Guidelines for Proper Use of The Praxis Series™ and Related Assessments*, ETS offers its score recipients professional counsel regarding the purpose and appropriate application of the test scores. ETS's agreement with state agencies and associations that use *The Praxis Series* tests for decisions about the certification of educators requires that test scores be used only in conjunction with other criteria.

All states and associations that use *The Praxis Series* tests are surveyed to obtain information about the qualifying scores that are required on these tests.

However, the ETS file is not official and may not reflect changes in test requirements that are implemented between surveys. If you have any questions about state or association requirements or passing scores, contact that state or association directly.

### Test Takers' Performance Data

Test takers' performance data may be used in analysis samples, score interpretation data, group statistics, and research studies. Test takers' constructed responses may be used in ETS materials to train scorers, to help score recipients interpret scores, or to help test takers prepare for the test. In each instance, all identifying information will be removed.



# CERTIFICATION OF DOCUMENTATION For Test Takers Whose Primary Language Is Not English



If paying by paper check, mail to:  
ETS—The Praxis Series  
Box 382065

Pittsburgh, PA 15251-8065

If paying via credit or debit card, see the address information on page 11 of this Bulletin.

If you have previously registered and your request for accommodations has been approved by ETS, you need to submit the Eligibility Form on page 22. See “If Your Primary Language Is Not English” on page 10 for more information.

TO BE COMPLETED BY A QUALIFIED PROFESSIONAL AND SENT TO ETS WITH THE TEST TAKER'S ELIGIBILITY FORM, REGISTRATION FORM, AND TEST FEES. **DO NOT MAIL THIS FORM SEPARATELY TO ETS.**

Complete and sign. Cross out material within brackets that does not apply.

1. I, \_\_\_\_\_, am [a qualified ESL teacher/coordinator, foreign language department supervisor/chairperson, or other appropriate professional (specify) \_\_\_\_\_] at \_\_\_\_\_ . I have held that position since \_\_\_\_\_ .  
(Name of Institution) (Date)

2. I have worked with and/or reviewed pertinent documentation about \_\_\_\_\_ .  
(Print Name of Test Taker)

I certify that English is not the test taker's primary language. The test taker's primary language is \_\_\_\_\_ .

3. The test taker is taking one or more *Praxis* tests to meet the requirements of \_\_\_\_\_ .  
The score recipient code is \_\_\_\_\_ .  
(Institution/State/Agency)

4. In the event Educational Testing Service (ETS) requests a copy of the documentation described above, I promise to send ETS, for its consideration, any information pertinent to establishing the need for these accommodations (pursuant to the test taker's permission on the Eligibility Form) sufficiently in advance of the test administration date in question to permit complete processing.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name

\_\_\_\_\_  
Signature\*

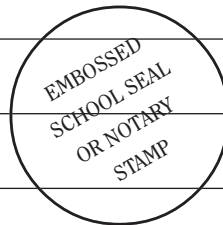
\_\_\_\_\_  
Title

\_\_\_\_\_  
Institution

\_\_\_\_\_  
Telephone and/or TDD/TTY Number

\_\_\_\_\_  
Fax Number

\_\_\_\_\_  
E-mail



\* Must be original signature. Photocopy of signature or stamped signature will not be accepted. An embossed school seal must be affixed over the signature or the signature must be notarized.

# ELIGIBILITY FORM For Test Takers Whose Primary Language Is Not English



If paying by paper check, mail to:

ETS—The Praxis Series

Box 382065

Pittsburgh, PA 15251-8065

If paying via credit or debit card, see the address information on page 11 of this Bulletin.

## TO BE COMPLETED BY THE TEST TAKER

I attest that the information about me provided on the Certification of Documentation form is true to the best of my knowledge. If the certification document is not sufficient for me to obtain the accommodation sought, I give permission to release to ETS a copy of any pertinent information required to establish the need for the accommodation described therein. I understand that the necessary information must be available to ETS sufficiently in advance of the test administration date to provide time to process my request and implement the requested accommodations. I further understand that ETS does not waive its right to request this documentation if necessary after the test administration date. I acknowledge that my request for this accommodation will not be processed if I alter or revise the certification document in any way after it has been completed by the appropriate official. This information will be protected by the terms of ETS's Confidentiality of Information on page 17 of the *Praxis Bulletin*. I am taking one or more *Praxis* tests to meet the requirements of

\_\_\_\_\_  
(Institution/State/Agency)

The score recipient code is \_\_\_\_\_.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Test Taker

## THE FOLLOWING SECTION MUST BE COMPLETED EACH TIME YOU REGISTER TO TEST UNDER THIS NONSTANDARD POLICY.

I have previously submitted documentation that English is not my primary language and approved documentation is on file at ETS.

(Indicate test date for which documentation is on file: \_\_\_\_\_.)

My candidate ID number is \_\_\_\_\_.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Test Taker

\_\_\_\_\_  
PRINT NAME

# REGISTRATION LISTS

You will need to refer to the lists below to complete a paper-delivered registration form. These lists are available on the *Praxis* website at [www.ets.org/praxis](http://www.ets.org/praxis).

- ▶ *Test Centers (List B)* — locate a test center to register for standard test administration.
- ▶ *Primary Language Is Not English Test Centers* — locate a test center if you are submitting a request for testing accommodations if your primary language is not English.
- ▶ *Attending Institution/Recipient Codes (List C)* — find the code(s) (preceded by an **A**) for the institution(s) where you received training relevant to the test; find the code(s) (preceded by an **R**) for the institution(s) where you want your score reports sent.
- ▶ *Audiology/Speech Language Pathology Attending Institution/Recipient Codes* — find the code(s) (preceded by an **A**) for the institution(s) where you received training relevant to the test; find the code(s) (preceded by an **R**) for the agency, professional association, or organization where you would like score reports sent.
- ▶ *State/Agency Codes (List D)* — find the code that designates the agency, professional association, or organization for which you would like to receive passing score information.
- ▶ *Major and Certification Field Codes (List E)* — find the code(s) for your undergraduate major field and the field(s) in which you are seeking certification.
- ▶ *Citizenship & Country or Region Codes* — refer to this list if your address is outside the U.S., U.S. Virgin Islands, Guam, or Puerto Rico.
- ▶ *Abbreviations* — refer to this list for proper postal service abbreviations.

# DIRECTORY

## STATE AGENCIES and PROFESSIONAL ASSOCIATIONS and ORGANIZATIONS PHONE DIRECTORY

<b>Alabama</b>	334-242-9983	<b>Indiana</b>	317-232-9010	<b>Nevada</b>	775-687-9115	<b>Tennessee</b>	615-532-4885
<b>Alaska</b>	907-465-2831	<b>Iowa</b>	515-281-3427	<b>New Hampshire</b>	603-271-2408	<b>United States</b>	
<b>Arkansas</b>	501-682-4342	<b>Kansas</b>	785-296-2288	<b>New Jersey</b>	609-292-2070	<b>Virgin Islands</b>	340-774-4546
<b>California</b>	916-445-7254	<b>Kentucky</b>	502-564-4606	<b>North Carolina</b>	919-807-3310	<b>Utah</b>	801-538-7740
<b>Colorado</b>	303-866-6628	<b>Louisiana</b>	877-453-2721	<b>North Dakota</b>	701-328-9641	<b>Vermont</b>	802-828-0449
<b>Connecticut</b>	860-713-6969	<b>Maine</b>	207-624-6600	<b>Ohio</b>	614-466-3593	<b>Virginia</b>	804-225-2022
<b>Delaware</b>	302-735-4120	<b>Maryland</b>	410-767-0412	<b>Oklahoma</b>	405-521-3337	<b>Washington</b>	360-725-6400
<b>District of Columbia</b>	202-741-5881	<b>Minnesota</b>	651-582-8691	<b>Oregon</b>	503-378-3586	<b>West Virginia</b>	304-558-7010
<b>Guam</b>	671-735-2447	<b>Mississippi</b>	601-359-3483	<b>Pennsylvania</b>	717-783-6788	<b>Wisconsin</b>	608-266-1879
<b>Hawaii</b>	808-586-2616	<b>Missouri</b>	573-751-0051	<b>Rhode Island</b>	401-222-4600	<b>Wyoming</b>	800-675-6893
<b>Idaho</b>	208-332-6800	<b>Montana</b>	406-444-3150	<b>South Carolina</b>	803-734-8466		
		<b>Nebraska</b>	402-471-0739	<b>South Dakota</b>	605-773-3553		
<b>American Speech-Language-Hearing Association:</b>	301-296-5700			<b>National Association of School Psychologists:</b>	301-657-0270		
<b>Department of Defense Education Activity:</b>	703-588-3904						

# PRAXIS TESTS WITH SPECIFIC ADMINISTRATIONS



Note: Tests not listed in the charts on pages 24 and 25 will be administered on all test dates.

PPST Test Dates	Teaching Foundations Test Dates	Instructional Facilitator Test Dates	Reading for Virginia Educators Test Dates
November 12, 2011	November 12, 2011	November 12, 2011	September 17, 2011
January 14, 2012	March 10, 2012	April 28, 2012	January 14, 2012
March 10, 2012	June 9, 2012		April 28, 2012
April 28, 2012	July 21, 2012		
July 21, 2012			

## Computer-Delivered Testing Windows 2011-2012

Each of the computer-delivered *Praxis* tests are offered during specific testing windows throughout the year. Please visit the *Praxis* website for details.

Test Code	Test Title
5021	Education of Young Children
5015	Elementary Education: Instructional Practice and Applications
5031	Elementary Education: Multiple Subjects (subtests: 5032, 5033, 5034, 5035)
5174	French: World Language
5183	German: World Language
5023	Interdisciplinary Early Childhood Education
5146	Middle School: Content Knowledge
5049	Middle School: English Language Arts
5141	Middle School: Multiple Subjects (subtests: 5142, 5143, 5144, 5145)
5089	Middle School: Social Studies
5531	Pre-Kindergarten Education
5201	Reading Across the Curriculum: Elementary
5306	Reading for Virginia Educators: Elementary and Special Education

Test Code	Test Title
5304	Reading for Virginia Educators: Reading Specialist
5195	Spanish: World Language
5543	Special Education: Core Knowledge and Mild to Moderate Applications
5545	Special Education: Core Knowledge and Severe to Profound Applications
5204	Teaching Reading
5095	Physical Education: Content Design
5086	Social Studies: Content and Interpretation
5044	English Language, Literature & Composition: Content and Analysis
5621	Principles of Learning & Teaching: Early Childhood
5622	Principles of Learning & Teaching: Grades K-6
5623	Principles of Learning & Teaching: Grades 5-9
5624	Principles of Learning & Teaching: Grades 7-12

# PRAXIS TESTS WITH SPECIFIC ADMINISTRATIONS



Note: Tests not listed in the charts on pages 24 and 25 will be administered on all test dates.

## PRAXIS Subject Assessments

<i>The tests listed below will be administered four times per testing year on the dates specified below</i>	<i>The tests listed below will be administered three times per testing year on the dates specified below</i>
<b>September 17, 2011</b> <b>January 14, 2012</b> <b>April 28, 2012</b> <b>July 21, 2012</b>	<b>November 12, 2011</b> <b>March 10, 2012</b> <b>June 9, 2012</b>
0700-Agriculture	0900-Agriculture (CA)
0231-Biology: Content Knowledge Part 1	0780-Agriculture (PA)
0070-Chemistry, Physics, and General Science	0133-Art Content Knowledge
0867-Driver Education	0131-Art Making
0910-Economics	0631-Braille Proficiency
0271-Education of Deaf and Hard of Hearing Students	0100-Business Education
0382-Education of Exceptional Students: Learning Disabilities	0242-Chemistry: Content Essays
0921-Geography	0800-Communication
0930-Government/Political Science	0810-Cooperative Education
0561-Marketing Education	0353-Education of Exceptional Students: Core Content Knowledge
0481-Physical Science: Content Knowledge	0542-Education of Exceptional Students: Mild to Moderate Disabilities
0483-Physical Science: Pedagogy	0544-Education of Exceptional Students: Severe to Profound Disabilities
0521-PLT: Early Childhood	0012-Elementary Education: Content Area Exercises
0522-PLT: Grades K-6	0042-English Language Literature & Composition: Essays
0523-PLT: Grades 5-9	0830-Environmental Education
0524-PLT: Grades 7-12	0173-French Content Knowledge
0371-Special Education: Teaching Students with Behavioral Disorders/Emotional Disturbances	0181-German: Content Knowledge
0381-Special Education: Teaching Students with Learning Disabilities	0357-Gifted Education
0281-Special Education: Teaching Students with Visual Impairments	0023-Interdisciplinary Early Childhood Education
0221-Speech Communication: Content Knowledge	0600-Latin
0640-Theatre	0092-Physical Education: Movement Forms: Analysis & Design
	0262-Physics: Content Essays
	0390-Psychology
	0860-Safety/Driver Education
	0211-School Social Worker: Content Knowledge
	0951-Social Sciences: Content Knowledge
	0083-Social Studies Interpretation of Materials
	0950-Sociology
	0191-Spanish: Content Knowledge
	0050-Technology Education
	0890-Vocational General Knowledge
	0841-World Languages Pedagogy

# 2011–12 DATES

(Paper-delivered tests only)

Register online for *Praxis* paper-delivered tests at [www.ets.org/praxis](http://www.ets.org/praxis)

TEST DATE	REGISTRATION MUST BE RECEIVED BY**	EXTENDED REGISTRATION MUST BE RECEIVED BY (WITH \$45 EXTENDED FEE)	EMERGENCY REGISTRATION MUST BE RECEIVED BY†† (WEB ONLY WITH \$75 FEE)	CENTERS OUTSIDE U.S. OR IN U.S. TERRITORIES***	MONDAY CENTERS IN THE U.S. OR PUERTO RICO	MULTIPLE-CHOICE SCORES BY PHONE	MULTIPLE-CHOICE APPROXIMATE SCORE REPORT DATES†	CONSTRUCTED RESPONSE SCORES BY PHONE	CONSTRUCTED RESPONSE APPROXIMATE SCORE REPORTING DATES†
9/17/11*	8/18/11	8/25/11	9/9/11	7/21/11	8/4/11	10/7/11	10/11/11	10/14/11	10/18/11
11/12/11	10/13/11	10/20/11	11/4/11	9/15/11	9/29/11	12/2/11	12/6/11	12/9/11	12/13/11
1/14/12*	12/15/11	12/22/11	1/6/12	11/17/12	12/2/11	2/3/12	2/7/12	2/10/12	2/14/12
3/10/12	2/9/12	2/16/12	3/2/12	1/12/12	1/26/12	3/30/12	4/3/12	4/6/12	4/10/12
4/28/12*	3/29/12	4/5/12	4/20/12	3/1/12	3/15/12	5/18/12	5/22/12	5/25/12	5/29/12
6/9/12*	5/10/12	5/17/12	6/1/12	4/12/12	4/26/12	6/29/12	7/3/12	7/6/12	7/10/12
7/21/12	6/21/12	6/28/12	7/13/12	5/24/12	6/7/12	8/10/12	8/14/12	8/17/12	8/21/12

**Note:** (1) Your completed registration form and payment must be received by the appropriate date, or you will be charged a \$45 extended registration fee.

(2) Not all test centers are open on all test dates. Please refer to the Test Center List on the *Praxis* website.

\* PLNE test dates.

\*\* Allow 7–10 days for delivery of mail within the continental United States and more time for delivery to other areas.

\*\*\* U.S. Virgin Islands and Guam should adhere to regular registration deadlines.

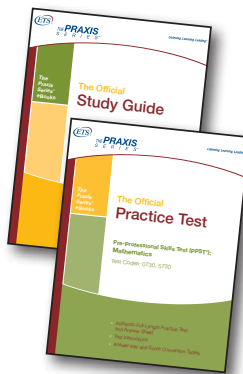
† All test takers, regardless of registration method, will access their score reports online. Paper score reports will not be mailed.

†† Please refer to *page 11* for Emergency Registration information.

## Prepare for Success with test preparation resources from ETS

### The *Praxis* Series™ Test Preparation

- Study Guides
- Practice Tests
- *The Praxis Series™ Official Study Guide*
- Interactive Practice Tests — for select test titles
- Principles of Learning and Teaching (PLT) and *Praxis I*® Reading, Writing and Mathematics Online Self-Study Tutorials
- *Praxis I*® Study Plan on Demand



Download **FREE** Test Preparation Materials at

[www.ets.org/praxis/testprep](http://www.ets.org/praxis/testprep)

- **Tests at a Glance** — detailed descriptions of each test plus sample questions and answer rationales
- **Reducing Test Anxiety** — learn to recognize and cope with test anxiety
- **Computerized Test Day Experience Video** — a virtual tour of the test day, from requirements to check-out process
- **General Information and Study Tips** — helpful information on the *Praxis* tests and licensure certification, plus tips on how to develop a study plan
- **Study Plan Development Webinar** — in-depth information about ETS test preparation products and services

Save **10%** on *Praxis*™ Test Preparation!

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and enter promo code PRAXISBT



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